

**MINUTES  
FORMAL MEETING OF CITY COUNCIL  
Diamondhead, Mississippi  
Council Chambers, City Hall  
December 4, 2018  
6:00 pm CST**

**DRAFT**

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**I. Call to Order** – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember L’Ecuyer
2. Pledge of Allegiance – Mayor Schafer

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L’Ecuyer.  
Absent: None.

4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer to accept and approve the agenda.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

**II. Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held December 18, 2018 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
  - b. City Hall December 24 and 25, 2018 for Christmas Holidays, and December 31, 2018 and January 1, 2019 in observance for the New Year.
  - c. The Annual Christmas Celebration on the Town Green will be held at City Hall on Thursday, December 6<sup>th</sup> from 6 – 8 p.m.
2. City Manager’s Report – P
  1. Police Department Build out – Construction started last week on the build out of our new police offices. It is looking great and our police officers are really excited about their new workspace.
  2. Road Paving and Maintenance 5-Year Plan – I met with SMPDD and their engineers that completed our study, they have 90% of our 5-year plan completed. We hope to be able to begin bidding this work shortly. The goal is to be able to do the work in March when the weather warms up.
  3. MDOT Emergency Road and Bridge Repair Program – Tonight, I am asking the council for authorization to apply for funding with the new MDOT emergency road

4. and bridge repair program. Applications must be submitted by Dec. 14<sup>th</sup>. I am told that road reconstruction and repair is eligible, so we would like to request funding to rebuild Noma Drive and to resurfacing Golf Club Drive. In addition, we are asking to apply for the improvements to I-10 Exit in Diamondhead, which includes the installation of roundabouts on the north and south side of the Interstate. These are the new \$250 million in bond funds that the Legislature approved during the special session to help with emergency roads and bridges in the State.
5. Financial Audit – We have received 4 proposals to prepare our annual financial audit. The lowest proposal was submitted by Ty Necaise. I called several references and received outstanding comments in support of Mr. Necaise. Given the low quote and recommendations, I am recommending that we hire Mr. Necaise to prepare our next 3 financial audits, including a CAFR audit for FY18.
6. Projects
  - a. Amoka Drainage - only paving is remaining
  - b. Keleki and Ieke Drainage – waiting on new work assignment from engineer
  - c. Devil's Elbow Permitting - MSDMR has submitted revised permit to US Corp of engineers for approval. We already have a permit from DMR and DEQ, so we should be able to proceed with dredging once we get the Army Corp of Engineer permit.
  - d. East Aloha Widening - received tree removal permit from City last week and working on finishing Field Review comments for submittal to MDOT for Office Review.
  - e. East Aloha Improvements Study - finalizing adjoining property owner list and coordinating deeds to establish ROW locations. Should begin design work shortly.
  - f. New Road behind Library – Construction is underway for this road. It should be paved with substantial completion by Christmas according to county engineer.
  - g. Diamondhead Drive East Drainage – The design plans are complete, and we are waiting on Army Corp of Engineer permit. I plan to present this to the council for authorization to bid the project pending all permits and signed easements at our next meeting.
  - h. Diamondhead Drive West Drainage Project – Design plans are complete, and Rick is gathering quotes from several contractors. We hope to bring this to the council for consideration soon.
  - i. Turnberry Drainage Project – Field work is complete and final report will be received this week from engineer. Rick and I met with the engineers on Friday. They will have 3 recommendations to make in this order: (1) remove the damn on the golf course pond and dig out the pond; (2) improve the ditch between Turnberry Way and Turnberry Drive; and (3) increase the culvert size/capacity under Turnberry Way. Once I have the final report, I plan to meet with representatives from the POA to discuss the golf course improvements that are needed. I am hoping that they will partner with us to help on this project. I am

hoping to be able to bring this to the council for approval to do the work in January.

- j. I-10 Lighting Project – Work is moving along. The contractor is currently boring to install the electrical wire underground for each light. Light poles will be delivered by the end of this month. Contract is approximately ½ complete on time. With good weather, project should be completed by end of January.

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**III. Public Comments on Agenda Items – None**

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**IV. Policy Agenda.**

1. Approval of Minutes:

- a. November 20, 2018 Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the November 20, 2018 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Tabled Items:

- a. **2018-332:** Resolution 2018-332 to the Mississippi House of Representatives and the Mississippi State Senate supporting legislation to allow EPAs to provide high-speed internet service to their members.

**MATTER DIED FOR LACK OF MOTION TO CONSIDER**

3. Resolutions:

- a. **2018-356:** Motion to adopt Resolution 2018-046 authorizing application to the Mississippi Department of Transportation Emergency Road & Bridge Repair Fund Program for reconstruction of Noma Drive, Golf Club Drive Resurfacing (mill and fill) and I-10 Exit and Overpass Improvements at Exit 16 and for other related purposes.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Resolution 2018-046 authorizing application to the Mississippi Department of Transportation Emergency Road & Bridge Repair Fund Program for reconstruction of Noma Drive, Golf Club Drive Resurfacing (mill and fill) and I-10 Exit and Overpass Improvements at Exit 16 and for other related purposes.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve Consent Agenda 4a – 4e as follows:

- 4. Consent Agenda:
  - a. **2018-353:** Motion to authorize travel and related expenses for the Mayor, City Council and City Manager (tbd) to attend the 2019 Mid-Winter Legislative Conference to be held January 8-10, 2019 in Jackson.
  - b. **2018-354:** Motion to approve payment to James J. Chiniche, P.A. Inc. in the amount of \$1,763.26 for professional services relating to the East Aloha Commercial Area Improvement Study.
  - c. **2018-355:** Motion to approve Payment No. 1 to Eley Guild Hardy Architects in the amount of \$7,115.00 for professional services relating to the City Hall Police Department design.
  - d. **2018-357:** Motion to accept and award the RFP for professional services for annual financial reporting for FY18, FY19 and FY20.
  - e. **2018-358:** Motion to approve payment to Morreale Construction in the amount of \$9,276.75 for work relating to Amoka Place (Ieke) Drainage Project.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**V. Routine Agenda.**

- 1. Motion to approve the Docket of Claims (Claims DKT155407 –DKT155432) in the amount of \$34,003.18.
- 2. Motion to approve, November 21, 2018 Payroll Payables, including benefits and taxes, in the amount of \$51,311.61.

Councilmember Depreo moved, seconded by Council Koenenn, to approve the Docket of Claims (Claims DKT155407 –DKT155432) in the amount of \$34,003.18 and November 21, 2018 Payroll Payables, including benefits and taxes, in the amount of \$51,311.61.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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Councilmembers Koenenn and Moran exited council chambers at 6:10 p.m. and were recused from the meeting proceedings.

- 3. Motion to approve the Docket of Claims No. 2 Claim DKT155433 in the amount of \$688.94.

Councilmember Morgan moved, seconded by Councilmember Depreo, to approve the Docket of Claims No. 2 Claim DKT155433 in the amount of \$688.94.

Ayes: Depreo, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Recusals: Koenenn and Moran.

**MOTION CARRIED UNANIMOUSLY**

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AT 6:11 p.m., Councilmembers Koenenn and Moran returned council chambers and resumed participation in the meeting proceedings.

**V. Public Comments on Non-Agenda Items: None**

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**VI. Adjourn/Recess.**

At 6:11 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Morgan, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk