

*Agenda Item 2019-001*



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 11, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

RE: Payment to SMPDD for professional services relating to the agreement for grant procurement and administration.

Attached for your review and consideration is an invoice in the amount of \$508.76 from Southern Mississippi Planning & Development District for professional services and expenses incurred with the preparation and submittal of the MDOT Emergency Road & Bridge Repair Fund Grant Application.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Reso', is written over a white background.

Michael Reso  
City Manager\

MR:jk



Southern Mississippi Planning & Development District

**BUILDING A STRONGER MISSISSIPPI**

10441 Corporate Drive, Suite 1  
 Gulfport, MS 39503  
 (228) 868-2311

**INVOICE**

INVOICE NO. 11545  
 DATE December 18, 2018  
 SMPDD PROJECT # #224  
 PERIOD OF PERFORMANCE November 1-30, 2018

TO The Honorable Thomas Schafer, IV  
 City of Diamondhead  
 5000 Diamondhead Circle  
 Diamondhead, MS 39525

PROJECT	DUE DATE
City of Diamondhead	1/17/19

	DESCRIPTION	QUANTITY	UNIT PRICE	LINE TOTAL
	<b>Planning and Economic Development Support Federal and State Financial Assistance, Grant Procurement and Administration</b>			
	November 1 - 30, 2018 - 6.5 hours	6.5	\$ 75.00	\$ 487.50
	Reimburseable Costs: Mileage 39 miles	39	\$ 0.545	\$ 21.26
<b>SUBTOTAL</b>				<b>\$ 508.76</b>
<b>TOTAL</b>				<b>\$ 508.76</b>

We appreciate the opportunity to provide our services.  
**THANK YOU FOR YOUR BUSINESS!**



*Agenda Item 2019-002*

5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 11, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

**RE: Payment to Pickering Engineering for professional services relating to the Exit 16 Lighting Project**

Attached for your review and consideration is a Invoice in the amount of \$40,914.18 from Pickering Engineering for professional services relating to the Exit 16 Lighting Project.

If you find this document to be in order, please proceed with payment approval.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Reso', is written over a circular stamp.

Mike Reso  
City Manager

MR:jk



# Pickering

*Service and Good Work...  
Our Foundation, Our Future  
Since 1946*

December 14, 2018

Mr. Michael Reso  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Re: Yacht Club/Gex Road Interchange Lighting  
Project No. STP-0010-00(024)LPA  
Pickering Project No. 24834.01  
Hancock County

Dear Michael:

Submitted herewith is one (1) original engineering estimate for the period ending November 30, 2018 on the above captioned project. Please sign where required and email the entire invoice package, along with proof of payment, to [lpainvoice@mdot.ms.gov](mailto:lpainvoice@mdot.ms.gov) for further processing and reimbursement.

If you have any questions or need any additional information, please do not hesitate to contact me.

Sincerely,

Richard C. Ferguson, P.E.  
PRINCIPAL

pc: Andy Phelan, P.E., Pickering Firm, Inc.  
File (w/copy)

Enclosures

**Facility Design • Civil Engineering • Surveying • Transportation • Natural / Water Resources**

2001 Airport Road, Suite 201 • Flowood, MS 39232 • Phone: 601.956.3663 • Fax: 601.956.7817 • [www.pickeringfirm.com](http://www.pickeringfirm.com)





**INVOICE**

**Pickering Firm, Inc.**

Facility Design • Civil Engineering • Surveying •  
Transportation • Natural / Water Resources

2001 Airport Road, Suite 201, Flowood, MS 39232

PH 601.956.3663 FAX 601.956.7817 www.pickeringfirm.com

City of Diamonhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

December 14, 2018  
Project No: 24834.01  
Invoice No: 0084187

Yacht Club/Gex Road Interchange Lighting  
Project No. STP-0010-00(024)LPA

**Professional Services from February 9, 2018 to November 30, 2018**

**Professional Personnel**

	Hours	Rate	Amount	
PROJECT MANAGER				
Ferguson, Richard	64.00	170.74	10,927.36	
PROJECT ENGINEER				
Phelan, Andy	7.50	126.80	951.00	
ENGINEER				
Fuller, Ronald	4.50	112.54	506.43	
Tyner, Fred	44.50	112.54	5,008.03	
Wagner, Cara	3.50	112.54	393.89	
Warkentin, Matthew	13.00	112.54	1,463.02	
Wimbish, Wallis	83.00	112.54	9,340.82	
INSPECTOR				
Parker, Frank	112.50	90.18	10,145.25	
Totals	332.50		38,735.80	
<b>Total Labor</b>				<b>38,735.80</b>

**Consultants**

CONSULTANTS-REIMB				
11/14/2018 Burns Cooley Dennis Inc. 16637			2,178.38	
<b>Total Consultants</b>		<b>1.0 times</b>	<b>2,178.38</b>	<b>2,178.38</b>

**Billing Limits**

	Current	Prior	To-Date
Total Billings	40,914.18	0.00	40,914.18
Limit			64,147.69
Remaining			23,233.51

**Total this Invoice \$40,914.18**

6775 LENOX CENTER COURT, SUITE 300, MEMPHIS, TN 38115

PAYMENT DUE ON RECEIPT

# Billing Backup

Friday, December 14, 2018

Pickering

Invoice 0084187 Dated 12/14/2018

4:28:08 PM

## Professional Personnel

			Hours	Rate	Amount
PROJECT MANAGER					
01908	Ferguson, Richard	2/19/2018	1.00	170.74	170.74
01908	Ferguson, Richard	2/20/2018	1.00	170.74	170.74
01908	Ferguson, Richard	2/21/2018	1.00	170.74	170.74
01908	Ferguson, Richard	2/23/2018	2.00	170.74	341.48
01908	Ferguson, Richard	2/26/2018	1.00	170.74	170.74
01908	Ferguson, Richard	2/27/2018	1.00	170.74	170.74
01908	Ferguson, Richard	2/28/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/1/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/5/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/6/2018	2.00	170.74	341.48
01908	Ferguson, Richard	3/8/2018	2.00	170.74	341.48
01908	Ferguson, Richard	3/12/2018	2.00	170.74	341.48
01908	Ferguson, Richard	3/13/2018	2.00	170.74	341.48
01908	Ferguson, Richard	3/14/2018	4.00	170.74	682.96
01908	Ferguson, Richard	3/15/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/16/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/28/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/29/2018	1.00	170.74	170.74
01908	Ferguson, Richard	3/30/2018	1.00	170.74	170.74
01908	Ferguson, Richard	4/9/2018	1.00	170.74	170.74
01908	Ferguson, Richard	4/10/2018	1.00	170.74	170.74
01908	Ferguson, Richard	4/12/2018	2.00	170.74	341.48
01908	Ferguson, Richard	4/13/2018	1.00	170.74	170.74
01908	Ferguson, Richard	4/20/2018	1.00	170.74	170.74
01908	Ferguson, Richard	4/26/2018	1.00	170.74	170.74
01908	Ferguson, Richard	5/15/2018	1.00	170.74	170.74
01908	Ferguson, Richard	5/16/2018	1.00	170.74	170.74
01908	Ferguson, Richard	5/22/2018	1.00	170.74	170.74
01908	Ferguson, Richard	5/25/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/4/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/8/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/11/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/12/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/13/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/19/2018	1.00	170.74	170.74
01908	Ferguson, Richard	6/20/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/2/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/3/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/6/2018	2.00	170.74	341.48
01908	Ferguson, Richard	7/9/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/10/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/11/2018	1.00	170.74	170.74
01908	Ferguson, Richard	7/12/2018	1.00	170.74	170.74

Project	24834.01	City of Diamonhead Interchange CE&I			Invoice	0084187
01908	Ferguson, Richard	7/16/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	7/17/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	7/18/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	7/19/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	7/26/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	7/27/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	8/9/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	8/17/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	8/22/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	8/24/2018	1.00	170.74	170.74	
01908	Ferguson, Richard	9/10/2018	1.00	170.74	170.74	
PROJECT ENGINEER						
01551	Phelan, Andy	7/10/2018	4.00	126.80	507.20	
01551	Phelan, Andy	7/19/2018	1.50	126.80	190.20	
01551	Phelan, Andy	8/7/2018	1.00	126.80	126.80	
01551	Phelan, Andy	8/14/2018	1.00	126.80	126.80	
ENGINEER						
01249	Fuller, Ronald	7/19/2018	1.00	112.54	112.54	
01249	Fuller, Ronald	8/24/2018	1.00	112.54	112.54	
01249	Fuller, Ronald	8/27/2018	1.00	112.54	112.54	
01249	Fuller, Ronald	8/28/2018	.50	112.54	56.27	
01249	Fuller, Ronald	8/29/2018	.50	112.54	56.27	
01249	Fuller, Ronald	10/16/2018	.50	112.54	56.27	
01922	Tyner, Fred	2/12/2018	6.00	112.54	675.24	
01922	Tyner, Fred	2/13/2018	2.50	112.54	281.35	
01922	Tyner, Fred	2/14/2018	1.00	112.54	112.54	
01922	Tyner, Fred	3/12/2018	1.00	112.54	112.54	
01922	Tyner, Fred	3/14/2018	11.00	112.54	1,237.94	
01922	Tyner, Fred	3/15/2018	2.00	112.54	225.08	
01922	Tyner, Fred	3/22/2018	1.50	112.54	168.81	
01922	Tyner, Fred	3/26/2018	3.50	112.54	393.89	
01922	Tyner, Fred	3/27/2018	2.00	112.54	225.08	
01922	Tyner, Fred	3/28/2018	3.50	112.54	393.89	
01922	Tyner, Fred	3/29/2018	1.50	112.54	168.81	
01922	Tyner, Fred	3/30/2018	1.00	112.54	112.54	
01922	Tyner, Fred	4/4/2018	2.00	112.54	225.08	
01922	Tyner, Fred	4/12/2018	6.00	112.54	675.24	
02031	Wagner, Cara	11/8/2018	3.50	112.54	393.89	
02036	Warkentin, Matthew	5/21/2018	10.00	112.54	1,125.40	
02036	Warkentin, Matthew	5/22/2018	3.00	112.54	337.62	
01592	Wimbish, Wallis	7/11/2018	2.00	112.54	225.08	
01592	Wimbish, Wallis	7/12/2018	5.00	112.54	562.70	
01592	Wimbish, Wallis	7/13/2018	2.00	112.54	225.08	
01592	Wimbish, Wallis	7/16/2018	6.00	112.54	675.24	
01592	Wimbish, Wallis	7/17/2018	3.50	112.54	393.89	
01592	Wimbish, Wallis	7/18/2018	9.00	112.54	1,012.86	
01592	Wimbish, Wallis	7/19/2018	6.00	112.54	675.24	
01592	Wimbish, Wallis	7/24/2018	4.00	112.54	450.16	
01592	Wimbish, Wallis	7/25/2018	9.00	112.54	1,012.86	
01592	Wimbish, Wallis	8/9/2018	2.00	112.54	225.08	



Project	24834.01	City of Diamonhead Interchange CE&I			Invoice	0084187
01592	Wimbish, Wallis	8/10/2018	3.00	112.54	337.62	
01592	Wimbish, Wallis	8/24/2018	3.00	112.54	337.62	
01592	Wimbish, Wallis	8/27/2018	8.00	112.54	900.32	
01592	Wimbish, Wallis	8/28/2018	8.50	112.54	956.59	
01592	Wimbish, Wallis	8/29/2018	1.00	112.54	112.54	
01592	Wimbish, Wallis	9/17/2018	2.00	112.54	225.08	
01592	Wimbish, Wallis	9/19/2018	1.00	112.54	112.54	
01592	Wimbish, Wallis	10/2/2018	2.00	112.54	225.08	
01592	Wimbish, Wallis	10/4/2018	1.00	112.54	112.54	
01592	Wimbish, Wallis	10/16/2018	3.00	112.54	337.62	
01592	Wimbish, Wallis	10/17/2018	2.00	112.54	225.08	
INSPECTOR						
02010	Parker, Frank	7/5/2018	1.00	90.18	90.18	
02010	Parker, Frank	7/6/2018	4.00	90.18	360.72	
02010	Parker, Frank	7/10/2018	.50	90.18	45.09	
02010	Parker, Frank	7/11/2018	.50	90.18	45.09	
02010	Parker, Frank	7/26/2018	3.00	90.18	270.54	
02010	Parker, Frank	8/22/2018	.50	90.18	45.09	
02010	Parker, Frank	8/24/2018	.50	90.18	45.09	
02010	Parker, Frank	8/29/2018	3.00	90.18	270.54	
02010	Parker, Frank	9/7/2018	2.00	90.18	180.36	
02010	Parker, Frank	9/10/2018	.50	90.18	45.09	
02010	Parker, Frank	9/11/2018	1.00	90.18	90.18	
02010	Parker, Frank	9/12/2018	1.00	90.18	90.18	
02010	Parker, Frank	9/13/2018	1.00	90.18	90.18	
02010	Parker, Frank	9/18/2018	1.50	90.18	135.27	
02010	Parker, Frank	9/19/2018	1.50	90.18	135.27	
02010	Parker, Frank	9/21/2018	2.00	90.18	180.36	
02010	Parker, Frank	10/3/2018	4.00	90.18	360.72	
02010	Parker, Frank	10/4/2018	2.00	90.18	180.36	
02010	Parker, Frank	10/8/2018	1.00	90.18	90.18	
02010	Parker, Frank	10/12/2018	3.00	90.18	270.54	
02010	Parker, Frank	10/15/2018	4.00	90.18	360.72	
02010	Parker, Frank	10/16/2018	5.00	90.18	450.90	
02010	Parker, Frank	10/17/2018	5.00	90.18	450.90	
02010	Parker, Frank	10/18/2018	5.00	90.18	450.90	
02010	Parker, Frank	10/19/2018	1.00	90.18	90.18	
02010	Parker, Frank	10/22/2018	3.00	90.18	270.54	
02010	Parker, Frank	10/23/2018	1.00	90.18	90.18	
02010	Parker, Frank	10/24/2018	1.00	90.18	90.18	
02010	Parker, Frank	10/25/2018	1.00	90.18	90.18	
02010	Parker, Frank	10/26/2018	.50	90.18	45.09	
02010	Parker, Frank	10/29/2018	6.00	90.18	541.08	
02010	Parker, Frank	10/30/2018	7.50	90.18	676.35	
02010	Parker, Frank	10/31/2018	6.00	90.18	541.08	
02010	Parker, Frank	11/1/2018	3.00	90.18	270.54	
02010	Parker, Frank	11/5/2018	2.00	90.18	180.36	
02010	Parker, Frank	11/8/2018	2.00	90.18	180.36	
02010	Parker, Frank	11/9/2018	2.00	90.18	180.36	
02010	Parker, Frank	11/15/2018	3.00	90.18	270.54	

Project	24834.01	City of Diamonhead Interchange CE&I			Invoice	0084187
02010	Parker, Frank	11/16/2018	1.00	90.18	90.18	
02010	Parker, Frank	11/19/2018	2.00	90.18	180.36	
02010	Parker, Frank	11/20/2018	5.00	90.18	450.90	
02010	Parker, Frank	11/26/2018	6.00	90.18	541.08	
02010	Parker, Frank	11/27/2018	5.00	90.18	450.90	
02010	Parker, Frank	11/28/2018	1.00	90.18	90.18	
02010	Parker, Frank	11/29/2018	1.00	90.18	90.18	
Totals			332.50		38,735.80	
<b>Total Labor</b>						<b>38,735.80</b>
<b>Consultants</b>						
CONSULTANTS-REIMB						
AP 0157870	11/14/2018	Burns Cooley Dennis Inc. / 16637			2,178.38	
<b>Total Consultants</b>				<b>1.0 times</b>	<b>2,178.38</b>	<b>2,178.38</b>
<b>Total the Project</b>						<b>\$40,914.18</b>
<b>Total this Report</b>						<b>\$40,914.18</b>

# BURNS COOLEY DENNIS, INC.

## GEOTECHNICAL AND MATERIALS ENGINEERING CONSULTANTS

**Corporate Office**

551 Sunnybrook Road  
Ridgeland, MS 39157  
Phone: (601) 856-9911  
Fax: (601) 853-2077

**Mailing Address**

Post Office Box 12828  
Jackson, MS 39236

www.bcdgeo.com

**Materials Laboratory**

278 Commerce Park Drive  
Ridgeland, MS 39157  
Phone: (601) 856-2332  
Fax: (601) 856-3552

October 27, 2018

Project No: 000180547.000

Invoice No: 34835

Pickering Firms, Inc.  
Attn: Rick Ferguson  
2001 Airport Road, Suite 201  
Flowood, MS 39232

Project 000180547.000 Diamondhead Interchange Lighting

Construction Materials Testing

Professional Services from September 30, 2018 to October 27, 2018

Fee

Total Fee 12,492.71

Total Earned 2,178.38

Previous Fee Billing 0.00

Current Fee Billing 2,178.38

Total Fee 2,178.38

Total this Invoice \$2,178.38

0491

APPROVED FOR PAYMENT

DIRECT REIMBURSABLE

JOB # 24834.01 TASK 001

P.O./CPO 16637

BY RCF

**ESTIMATED MAXIMUM FEE FOR TESTING SERVICES**

Interchange Lighting of Exit 16 on Interstate 10  
 MDOT Project No.: STP-0010-00(024)LPA 107477  
 Burns Cooley Dennis

Location: Hancock County  
 Prepared By: BCD  
 Date: October 27, 2018

MDOT District Material Engineer Approval Date for the S&T Report

Overhead Rate 171.030%  
 Profit 12.000%

Classification	Raw Wage Rate	Audited OH Rate	Profit	Regular Billing Rate
Project Manager	\$ 80.00	\$ 136.82	\$ 26.02	\$ 242.84
Project Engineer	\$ 65.00	\$ 111.17	\$ 21.14	\$ 197.31
Engineer	\$ 45.00	\$ 76.96	\$ 14.64	\$ 136.60
Technician	\$ 25.00	\$ 42.76	\$ 8.13	\$ 75.89
Clerical	\$ 20.00	\$ 34.21	\$ 6.50	\$ 60.71

LABOR COSTS	Hours	Regular Billing Rate	Total
Technician	28	\$ 75.89	\$ 2,124.88
<b>SUBTOTAL - LABOR COSTS</b>	28		\$ 2,124.88

FIELD AND LABORATORY	Quantity	Unit	Unit Cost	Total Cost
Compressive Strength (T22)		Each	\$ 25.00	\$ -
<b>SUB-TOTAL - FIELD AND LABORATORY</b>				\$ -

EXPENSE ITEMS	Quantity	Unit	Rate	Total Cost
Travel - mileage	100	Each	\$ 0.535	\$ 53.50
<b>SUB-TOTAL - EXPENSE ITEMS</b>				\$ 53.50

**TOTAL PROPOSED FEE** \$ 2,178.38

**NOTES:**

Technician hours are based on 8 hrs per trip for concrete mix properties and making cylinders (estimated total number of 14 trips at 22 miles per trip). 1 hr. clerical per technician trip, 0.5 hrs hr project engineer per technician trip and 1 hr for meeting.

**MISSISSIPPI DEPARTMENT OF TRANSPORTATION  
OFFICE OF CIVIL RIGHTS  
JACKSON, MISSISSIPPI**

**CERTIFICATION OF PAYMENTS TO SUBCONSULTANTS**

**PROJECT NUMBER :** STP-0010-00(024)LPA **COUNTY :** Hancock  
**TERMINI:** Yacht Club/Gex Road Interchange Lighting  
**PRIME CONSULTANT:** Pickering Firm, Inc.

THIS IS TO CERTIFY THAT PAYMENT HAS BEEN MADE TO THE FOLLOWING SUB-CONSULTANT FIRMS FOR THE AMOUNT INDICATED FOR WORK PERFORMED OR MATERIALS/SUPPLIES PURCHASED, ON THE REFERENCED PROJECT TO SATISFY THE DBE REQUIREMENTS.

**\*\*\* THIS REPORT IS SUBJECT TO AUDIT \*\*\***

DBE FIRM (LISTED ON OCR-481 TO MEET PROJECT GOAL)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

DBE FIRM (NOT LISTED ON OCR-481 TO MEET PROJECT GOAL)	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete

NON-DBE FIRM	Type of Firm	Date of Payment	Amount Paid This Period	Total Paid to Date	Amount of Retainage Withheld	Amount of Retainage Paid	Percent of Retainage Paid	% Sub-Contract Complete
Burns, Cooley, Dennis, Inc.	CS	NA	\$0.00		\$0.00			

**Rick Ferguson**

Digitally signed by Rick Ferguson  
DN: cn=Rick Ferguson, o=Pickering Firm, Inc., ou,  
email=rferguson@pickeringfirm.com, c=US  
Date: 2018.12.14 16:21:05 -0600

**TOTAL DBE PROJECT GOAL:** 0%

Principal \_\_\_\_\_  
SUBMITTED BY \_\_\_\_\_  
TITLE \_\_\_\_\_

**DATE:** 12/14/18

**\*\*\* INSTRUCTIONS \*\*\***

1. CONSULTANT MUST SUBMIT THIS REPORT WITH EACH PAYMENT INVOICE TO CONSULTANT SERVICES.
2. IF NO PAYMENTS ARE MADE THIS PERIOD, SUBMIT A NEGATIVE OR NO CHANGE REPORT TO CONSULTANT SERVICES.
3. PROGRESS ESTIMATES MAY BE WITH HELD IF CONSULTANT FAILS TO SUBMIT OCR-484-C.
4. TYPE OF FIRM IS EITHER (S) FOR SUPPLIER, (C) FOR CONTRACTOR, (B) FOR BONDING, (M) FOR MISCELLANEOUS, OR (CS) FOR CONSULTANT.

Agenda Item 2019-003



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 28, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

RE: Close out and final payment to Morreale Construction for Amoka Drive (Ieke Drive) Drainage

Attached for your review and consideration is the engineer's recommendation for close out and invoice for final payment to Morreale Construction in the amount of \$1,688.25 for Amoka Drive (Ieke Drive) Drainage Project. If you find these documents to be in order, please proceed with acceptance of the project and payment of final invoice.

Thank you in advance for your consideration and approval in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Reso", is written over a faint, larger version of the signature.

Michael Reso  
City Manager

MR:jk



December 26, 2018

Jeannie Klein  
City Clerk  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

RE: Amoka Drive Drainage Improvements - Close Out Recommendation

Ms. Klein,

Please accept this letter as our recommendation for the close out of the above referenced project. We have inspected the site work and the contractor has satisfactorily completed all punch list items included as part of the substantial completion form.

Also attached is the Final Pay Application in the amount of \$1,688.25. We recommend Final Payment in this amount to the contractor, Morreale Construction.

If you have any questions or need any additional information, please let me know.

Sincerely,

*Jason Chiniche, P.E.*

Jason Chiniche, PE

Enclosures



**Contractor's Application for Payment No. 2 - Final**

Application 11.27.18 - 12.26.18		Application Date: 12.26.18
Period:		
To (Owner): City of Diamondhead	From (Contractor): Morreale Construction, 723 Faith Street, Waveland, MS	Via (Engineer): Chiniche Engineering and Surveying
Project: Amoka Place Drainage Project	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.: 17-057-001

**Application For Payment  
Change Order Summary**

Approved Change Orders			
Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ <b>\$10,965.00</b>
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ <b>\$10,965.00</b>
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ <b>\$10,965.00</b>
			5. RETAINAGE:
			a. X \$ 10,965.00 Work Completed..... \$
			b. X Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ <b>\$10,965.00</b>
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ <b>\$9,276.75</b>
			8. AMOUNT DUE THIS APPLICATION..... \$ <b>\$1,688.25</b>
			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

<b>Contractor's Certification</b>	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
<b>Contractor Signature</b>	
By:	Date:

Payment of:	\$	1,688.25	
			(Line 8 or other - attach explanation of the other amount)
is recommended by:		<i>Jam Chiniche, P.E.</i>	12.26.18
		(Engineer)	(Date)
Payment of:	\$	1,688.25	
			(Line 8 or other - attach explanation of the other amount)
is approved by:			
		(Owner)	(Date)
Approved by:			
		Funding or Financing Entity (if applicable)	(Date)



**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract): <b>Morreale Construction LLC, 723 Faith Street, Waveland, MS</b>				Application Number: <b>1</b>				
Application Period: <b>11.27.18 - 12.26.18</b>				Application Date: <b>12.26.18</b>				
		Work Completed		E	F		G	
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Specification Section No.	Description	Scheduled Value (\$)	From Previous Application (C+D)	This Period				
1	Mobilization	\$3,000.00	\$3,000.00			\$ 3,000.00	100.0%	
2	Clearing and Grubbing	\$2,625.00	\$2,625.00			\$ 2,625.00	100.0%	
3	Earthen Ditch Construction	\$990.00	\$990.00			\$ 990.00	100.0%	
4	Demo Existing Culvert (All	\$400.00	\$400.00			\$ 400.00	100.0%	
5	15" Concrete Culvert Placement	\$2,500.00	\$2,500.00			\$ 2,500.00	100.0%	
6	Asphalt Road Repair	\$1,200.00		\$ 1,200.00		\$ 1,200.00	100.0%	
7	Placement of Borrow Material	\$250.00	\$250.00			\$ 250.00	100.0%	
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	<b>Totals</b>	<b>\$10,965.00</b>	<b>\$9,765.00</b>	<b>\$ 1,200.00</b>		<b>\$ 10,965.00</b>		

Agenda Item 2019-004



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 28, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

RE: Final payment to James J. Chinche for Amoka Drive (Ieke Drive) Drainage

Attached for your review and consideration is an invoice for final payment in the amount of \$2,214.20 to James J. Chinche for professional services relating to the Amoka Drive (Ieke Drive) Drainage Project. If you find these documents to be in order, please proceed with acceptance of the project and payment of final invoice.

Thank you in advance for your consideration and approval in this matter.

Sincerely,



Michael Reso  
City Manager

MR:jk

# Invoice

James J. Chiniche, P.A. Inc  
 412 HWY 90 Suite 4  
 Bay St. Louis, MS 39520

228-467-6755  
 jason@jjc-eng.com



Date	Invoice #
12/26/2018	17-057-059

<b>Bill To</b>
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City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS 39525 Atten: Jeannie Klein, City Clerk
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<b>Project</b>
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Amoka (Ieke) Drainage Impr.
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Item	Description	Serviced	Qty	Rate	Amount
17-057 Dhead MS Sen. PM	contractor coordination	11/20/2018	3	105.00	315.00
17-057 Dhead MS Eng. Te...	pay app coordination	11/26/2018	2	50.00	100.00
17-057 Dhead MS Eng. Te...	pay app coordination	11/27/2018	2	50.00	100.00
17-057-002 Engineer Intern		11/28/2018	2.5	45.68	114.20
17-057 Dhead MS RPR	site coordination	12/10/2018	4	70.00	280.00
17-057 Dhead MS RPR	site coordination	12/11/2018	2	70.00	140.00
17-057 Dhead MS RPR	site coordination	12/12/2018	2	70.00	140.00
17-057 Dhead MS RPR	site coordination	12/13/2018	2	70.00	140.00
17-057 Dhead MS RPR	site coordination	12/14/2018	2	70.00	140.00
17-057 Dhead MS Eng. Te...	close out coordination	12/20/2018	3	50.00	150.00
17-057 Dhead MS RPR	site inspections	12/19/2018	4	70.00	280.00
17-057 Dhead MS Sen. PM	site visit and close out review	12/19/2018	3	105.00	315.00

3% Transaction fee for all credit/debit payments.  
 1% Service Charge on all accounts over 30 days

<b>Balance Due</b>	<b>\$2,214.20</b>
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Agenda Item 2019-005



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 28, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

RE: Payment to James J. Chiniche for East Aloha Widening (MDOT Grant Project)

Attached for your review and consideration is an invoice from James J. Chiniche in the amount of \$3,350.00 for professional services relating to the East Aloha Widening Project. If you find these documents to be in order, please proceed with payment approval.

Thank you in advance for your consideration and approval in this matter.

Sincerely,



Michael Reso  
City Manager

MR:jk

James J. Chiniche, P.A. Inc  
 412 HWY 90 Suite 4  
 Bay St. Louis, MS 39520

228-467-6755  
 jason@jjc-eng.com



# Invoice

Date	Invoice #
12/26/2018	16-033-056

<b>Bill To</b>
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City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS 39525 Atten: Jeannie Klein, City Clerk
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<b>Project</b>
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East Aloha Widening
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Item	Description	Serviced	Qty	Rate	Amount
CAD Technician	office review plan coordination	12/10/2018	5	50.00	250.00
CAD Technician	office review plan coordination	12/11/2018	4	50.00	200.00
CAD Technician	office review plan coordination	12/12/2018	6	50.00	300.00
Engineering Technician	office review plan updates	12/12/2018	1.5	50.00	75.00
CAD Technician	office review plan coordination	12/13/2018	8	50.00	400.00
CAD Technician	office review plan coordination	12/14/2018	8	50.00	400.00
CAD Technician	office plan prep	12/17/2018	8	50.00	400.00
Engineering Technician	office review plans	12/17/2018	6	50.00	300.00
CAD Technician	office plan prep	12/18/2018	8	50.00	400.00
Engineering Technician	office review plans	12/18/2018	4.5	50.00	225.00
CAD Technician	office plan prep	12/19/2018	5	50.00	250.00
Engineering Technician	office review plans	12/21/2018	3	50.00	150.00

3% Transaction fee for all credit/debit payments.  
 1% Service Charge on all accounts over 30 days

<b>Balance Due</b>	<b>\$3,350.00</b>
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Agenda Item 2019-006



5000 Diamondhead Circle • Diamondhead, MS 39525-3260  
Phone: 228.222.4626 Fax: 228.222.4390  
www.diamondhead.ms.gov

December 28, 2018

Mayor and Council  
City of Diamondhead  
5000 Diamondhead Circle  
Diamondhead, MS 39525

Dear Councilmembers:

RE: Payment to James J. Chinche for East Aloha Improvement Study (MDOT Grant)

Attached for your review and consideration is an invoice for payment in the amount of \$1,617.29 to James J. Chinche for professional services relating to the East Aloha Improvement Study Project. If you find this document to be in order, please proceed with payment approval.

Thank you in advance for your consideration and approval in this matter.

Sincerely,



Michael Reso  
City Manager

MR:jk

# Invoice

James J. Chiniche, P.A. Inc  
 412 HWY 90 Suite 4  
 Bay St. Louis, MS 39520

228-467-6755  
 jason@jjc-eng.com



Date	Invoice #
12/26/2018	17-057-060

<b>Bill To</b>
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City of Diamondhead 5000 Diamondhead Circle Diamondhead, MS 39525 Atten: Jeannie Klein, City Clerk
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<b>Project</b>
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East Aloha Study
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Item	Description	Serviced	Qty	Rate	Amount
17-057-002 Engineer Intern	ROW coordination	12/10/2018	0.5	45.68	22.84
17-057-002 Cad Technician	improvements topo updates	12/11/2018	4	48.43	193.72
17-057-002 Engineer Intern	ROW coordination	12/11/2018	1.5	45.68	68.52
17-057-002 Cad Technician	improvements topo updates	12/12/2018	2	48.43	96.86
17-057-002 Engineer Intern	ROW coordination	12/12/2018	1	45.68	45.68
17-057-002 Engineer Intern	ROW coordination	12/14/2018	0.5	45.68	22.84
17-057-002 Cad Technician	deed plotting	12/19/2018	1	48.43	48.43
17-057-002 PE/PM	ROW research	12/19/2018	3	91.37	274.11
17-057-002 PE/PM	ROW research	12/20/2018	1	91.37	91.37
17-057-002 Cad Technician	deed plotting	12/21/2018	8	48.43	387.44
17-057-002 PE/PM	ROW research	12/21/2018	2	91.37	182.74
17-057-002 PE/PM	project coordination	12/21/2018	2	91.37	182.74

3% Transaction fee for all credit/debit payments.

1% Service Charge on all accounts over 30 days

<b>Balance Due</b>	<b>\$1,617.29</b>
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