

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
January 15, 2019
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Morgan
2. Pledge of Allegiance – Mayor Schafer

3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Absent: None.

4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember Morgan, to accept and approve the agenda with the following addition requested by Councilmember Moran:

3.c. **2019-018.** Motion to adopt Resolution 2019-005 supporting local and private legislation authorizing the Mayor and Council to delineate commercial and residential areas within the city limits in which golf carts and low-speed vehicles may be operated.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comment

- a. The next regularly scheduled Council Meeting will be held Tuesday, February 5, 2019 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
- b. City Hall will be closed January 21, 2019 in observance of the Dr. Martin Luther King, Jr. and Robert E. Lee Holiday.

2. City Manager's Report –

One Year Anniversary for me as City Manager – On January 1, I celebrated my one-year anniversary as city manager. It is a privilege to serve in this role for our community where I have lived since 2006. When I interviewed, I provided the council with a 90-day, 6 month and 1-year list of goals and priorities. I am happy to report that I have completed all of these line items with exception to one (expanding the community watch program).

Over the next year, my goals will be focused on the following: residential and commercial development; working with the county on a master drainage plan; removing slabs and blighted properties and other beautification efforts; developing the consolidation plan for the fire department; developing a master plan for a city park with public pier and boat launch at the end of Noma Drive; and continuing to find ways to increase efficiencies in providing public services for our community.

Employee Evaluations – Over the next month, I will be meeting with employees to conduct their annual evaluations. I encourage the city council to also plan an annual evaluation for your city manager during an executive session at our next meeting. I feel evaluations are a great tool to help employees understand their strengths and areas for improvement. I look forward to meeting with you for this purpose soon.

Police Department Build Out – Construction is almost completed on the offices for our police department. We only have a few items left including a thorough cleaning prior to moving furniture into the offices. I am hoping the police can be in their offices by the end of next week.

Off-Street Parking Ordinance – As I mentioned at the December council meeting, there are many violations related to parking of boats and trailers. Several of these are related to parking the boat under designed carports and parking in the rear or side of homes set back from the road. I highly recommend that we evaluate the language in this ordinance to look for ways to modernize and improve the ordinance.

Electronic Bidding with Plan House – Comments by Jeannie Klein.

Projects

New Road behind Library – Construction is underway for this road. Curbing and culverts have been installed. It should be paved in near future. The contractor is still within time allotted on contract.

I-10 Lighting Project – Work is moving along. Light poles will be delivered by the end of this month. Material delays have pushed things back about 2 weeks. With good weather, lights should be on by middle of March. Contractor is expected to be completed prior to contract deadline.

Diamondhead Drive East Drainage – The design plans are complete, and we are waiting on Army Corp of Engineer permit. I have a signed easement from property owner that is to be reported with county this week. Tonight, I am requesting that the council approve authorization to bid this project pending approved permit from Corps.

Turnberry Drainage Project – Final report has been received from engineer and distributed to the council. I hope to meet with the POA to discuss and hopefully work together to fix this problem for our residents.

Devil's Elbow Permitting - We have a permit from DMR and DEQ. We are waiting on a permit from the Army Corp of engineers. They requested additional information, and this was provided last Friday. We should be able to proceed with dredging once we get the Army Corp of Engineer permit.

Keleki and Ieke Drainage – We signed a new work assignment with the engineer as instructed by council. Survey was done last week. He is reviewing the topographical survey this week.

East Aloha Widening – We submitted the office review documents and we are waiting on their comments. Next step will be to submit the plans, specs and estimate package requesting authorization to advertise for bids.

East Aloha Improvements Study – Engineer is coordinating deeds to establish ROW locations. We just received some previous surveys completed by the county when they paved this road in 2012 and transferred the road to the city. I am meeting with engineer on Wednesday to begin discussing planning.

Diamondhead Drive West Drainage Project – Design plans are complete, and Rick is gathering quotes from several contractors. We hope to bring this to the council for consideration soon.

III. Public Comments on Agenda Items – Penny Crawford, Candy Gemell, Robert Redd, Jim Hightower, Karen Rice, Howard Thickman, Eileen, O'Brien, Bran Griffith all spoke regarding recycling and proposed solid waste fee increase.

IV. Policy Agenda.

1. Approval of Minutes:

a. January 2, 2019 Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the January 2, 2019 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Ordinances:

a. **Public Hearing:** Public comments regarding proposed Solid Waste Fee Increase effective April 1, 2019.

Mayor Schafer called on three occasions for any members of the public to come forward to address the council regarding the solid waste collection fee proposed increase. With many of those present having addressed the council previously during the time allotted for public comments on agenda items, no one came forward.

b. **2019-008:** Motion to adopt Ordinance 2013.040.1 thereby increasing the solid waste collection fees from \$126.48 to 174.48 annually effective April 1, 2019.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Ordinance 2013.040.1 thereby increasing the solid waste collection fees from \$126.48 to 174.48 annually effective April 1, 2019.

A roll call vote was taken as follows:

Ayes: Depreo, Morgan and Mayor Schafer. Nays: Moran, Koenenn, and L'Ecuyer. Absent: None.

MOTION FAILED

- c. **Public Hearing**: Public comments regarding proposed text amendment

Mayor Schafer called on three occasions for interested members of the public to come forward regarding the proposed text amendment. No one came forward.

- d. **2019-009**: Motion to adopt Ordinance 2012-019.3 amending the text by deleting Article 8.4.1.C.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Ordinance 2012-019.3 amending the text by deleting Article 8.4.1.C.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Koenenn exited Council Chamber and was recused from the meeting proceedings at 6:50 p.m.

3. Resolutions:

- a. **2019-007**: Motion to adopt Resolution 2019-003 thereby authorizing the Diamondhead Water & Sewer District usage of City Hall Facilities on February 6 and 7, 2019 for its annual rural water association meeting.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, adopt Resolution 2019-003 thereby authorizing the Diamondhead Water & Sewer District usage of City Hall Facilities on February 6 and 7, 2019 for its annual rural water association meeting.

Councilmember Moran took no part in the discussion or vote in this matter.

Ayes: Depreo, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None. Recusals: Koenenn and Moran.

MOTION CARRIED

Councilmember Koenenn returned the Council Chambers and resumed participation in the meeting proceedings.

- b. **2019-010**– Motion to adopt Resolution 2019-004 thereby appointing John Rubar to serve as City of Diamondhead Planning & Zoning Commissioner to fill an unexpired term ending March 2020.

Councilmember L'Ecuyer moved, seconded by Councilmember Koenenn, to adopt Resolution 2019-004 thereby appointing John Rubar to serve as City of Diamondhead Planning & Zoning Commissioner to fill an unexpired term ending March 2020.

A roll call vote was held as follows:

Ayes: Depreo, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: Moran. Absent: None.

MOTION CARRIED

- c. **2019-015**- Motion to adopt Resolution 2019-005 supporting local and private legislation authorizing the Mayor and Council to delineate commercial and residential areas within the city limits in which golf carts and low-speed vehicles may be operated.

Councilmember Depreo moved, seconded by Councilmember Moran, supporting local and private legislation authorizing the Mayor and Council to delineate commercial and residential areas within the city limits in which golf carts and low-speed vehicles may be operated.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer, to approve the following agenda items by consent:

4. Consent Agenda:

- a. **2019-012**: Motion to approve to advertise for Request for Proposal for depository services for the City for a 2-year period.
- c. **2019-014**: Motion to approve payment to Digital Engineering in the amount of \$2,539.00 for professional services relating to the GIS System Update Phase 1.
- d. **2019-015**: Motion to declare surplus the following equipment and proceed with proper disposal:

ASSET ID	DESCRIPTION	SERIAL NUMBER
054	Dell Optiplex Base	CGNDYV1
189	Dell Optiplex Workstation	9VMSNV1
356	Lenovo Workstation	1S10B6001SUMJ03D6NM

358	Lenovo Workstation	1S10B6001SUMJ03D5FB
038	Optiplex 790 Desktop	47DVRW1
057	Dell Optiplex 790 Desktop	8Z1DFX1
202	Dell Optiplex 3010	65Z8FZ1

- e. **2019-016:** Motion to approve to enter into agreement with Plan House Enterprises, LLC to provide electronic bidding services for the City.
- f. **2019-017:** Motion to approve payment in the amount of \$7,000 to Hancock Chamber for services relating the Visitor Center RFP project.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2019-013:** Motion to approve to advertise for bids for Diamondhead Drive East Drainage Improvement contingent upon receipt of necessary permitting.

Councilmember Koenenn moved, seconded by Councilmember L'Ecuyer, to approve to advertise for bids for Diamondhead Drive East Drainage Improvement contingent upon receipt of necessary permitting.

Ayes: Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Nays: Mayor Schafer. Absent: None.

MOTION CARRIED UNANIMOUSLY

V. Routine Agenda.

1. Motion to approve the Docket of Claims (Claims DKT155546–DKT155582) in the amount of \$167,563.19.
2. Motion to accept December 2018 Financial Report.
3. Departmental Reports for December 2018:
 - a. Privilege Licensing
 - b. Building Department
 - c. Police Department

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve Docket of Claims (Claims DKT155546–DKT155582) in the amount of \$167,563.19, December 2018 Financial Report and Departmental Reports for Privilege Licensing, Building Department and Police Department.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

VI. Public Comments on Non-Agenda Items:

Karen Rice with Keep Diamondhead Beautiful announced that 9-volt batteries were still available AND provided batteries for distribution at City Hall.

Byron Griffith- Curbside recycling.

VI. Adjourn/Recess.

At 7:05 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Morgan, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Jeannie Klein
City Clerk