

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
March 6, 2019
6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember L’Ecuyer
2. Pledge of Allegiance – Mayor Schafer

3. Roll Call –
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L’Ecuyer. Absent: None.
4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember Morgan, to amend and approve the agenda as follows:

Table Item 2019-008 Motion to adopt Ordinance 2013.040.1 thereby increasing the solid waste collection fees (fee to be determined, not to exceed \$48 annually) effective April 1, 2019.

Add to Presentation Agenda – Legislative Update by Trey Bobinger

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

II. Presentation Agenda

1. Council Comment
 - a. The next regularly scheduled Council Meeting will be held Wednesday, March 19, 2019 at 6:00 p.m. CST on in Council Chambers located at 5000 Diamondhead Circle date.
 - b. Trey Bobinger provided an update for the local and private golf cart legislative bill submitted by the City.

2. City Manager’s Report –

- a) Diamondhead Drive East Drainage Project – As approved by council, we have started advertising for bids for this project. We have received the signed easement and the approved permit from the Army Corp of Engineers. The large set of plans is available for

- b) review in City Hall. We will open bids on April 2. When the council approved the authorization to advertise this project, there was some discussion about us finding a way to cost share this project due to some dirt work that was done on the golf course in this area. In order to try to find some information related to this, Andy, our engineer from Pickering, has sent me two quotes that are part of the agenda tonight. One is from Innovative Imaging & Research to provide a digital engineering model for this area. The other is for Pickering engineer to analysis the data. This is provided for your consideration based on the previous council meeting discussion.
- c) Solid Waste Fee – Tonight, the council will have a 2nd public hearing for increasing the solid waste fee charged to the residents in Diamondhead. First, the city needs to increase the Solid Waste Fee by a minimum of \$11.52 to maintain a positive fund balance in order to provide regular services (collection, cart rental and bulky waste). If the council wants to reconsider the previous vote to terminate the curbside recycling program, a rate increase of \$48 is needed.
- d) GRPC MPO Grant Application – Our Gulf Coast Metropolitan Planning Organization has received an unexpected \$907k of funding. They have requested proposals for projects related to economic development. I am asking the council for authorize me to submit an application to extend Leisure Time Lane to Park Ten Lanes. At present, both of these roads are dead end roads. This new addition will allow for traffic to flow better through this commercial district. In addition, the project was listed as part of project #1 on our commercial road connectivity study, which has been approved by the council and GRPC.
- e) E. Aloha Improvement Study - Our engineer has been working to identify the Right of Way on E. Aloha from The First Bank to Veterans Blvd. We have had a difficult time identifying the actual ROW and parcel markers. In fact, it has been identified that the City has never accepted the transfer of the road from Hancock County from 2015. We have made some progress, and I hope at our next meeting the engineer is able to present the map showing ownership and ROW acquisitions that may be needed for this project.
- f) Cruising the Coast – The city has received the annual contract from Cruising the Coast. The city pays \$4,000 to the organization to host the Blessing of the Classics in Diamondhead. In addition, the city will be responsible for additional expenses totaling about \$13K. The committee chair is Mark Duffy. I discussed several issues with Mark to try to address some of the concerns that I have heard. We will continue to work to try to make this another great event for our city.
- g) Land Acquisition for Drainage – At a previous meeting, the council authorized me to identify parcels that we can acquire to help with drainage. As part of the Ieke, Amoka and Kaleki drainage work, I have identified several parcels that are located next to large city ditches. By acquiring these parcels, we can prevent future development next to the ditches while also allowing our public works staff to gain easy access to maintain the ditches. I am asking to try an acquire the land at no cost to the city. If any spending of funds would be needed to purchase any parcel, I will bring that back to the council for approval once I have an agreed upon price.
- h) Audit Committee – After hiring Ty Necaise, CPA, to preform our annual audit for the next three years, he recommended that we form an audit committee. This would include the city manager, city clerk and two members of the council. Those two members would be determined by the council.
- i) Guidelines for City Council Agenda Preparation and Meetings – We have prepared a draft ordinance for the council to review, and it will be forwarded to the council this

week. We have also purchased copies of Robert Rules in Plain English for each council member. We distributed those tonight.

- III. Public Comments on Agenda Items –
 Mark Duffy – addressed the Council regarding the annual “Blessing of the Classics” and asked for favorable consideration on the Cruisin the Coast Agreement.

IV. Policy Agenda.

- 1. Approval of Minutes:
 - a. February 19, 2019 Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the February 19, 2018 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- 2. Ordinances:
 - a. **Public Hearing:** Public comments regarding proposed Solid Waste Fee Increase effective April 1, 2019.

Mayor Schafer called for those individuals signed up to speak with regard to the proposed solid waste fee increase as follows:

Penny Crawford – addressed the Council in opposition of continuing curbside recycling.

Thom Janky addressed the Council opposed to the solid waste increase.

Brian Griffith addressed the Council in favor of recycling and as A DEQ retiree shared statistical data relevant to recycling.

Jenna Bennett of Waste Management spoke regarding the current recycling contract and the continuous increase in recycling costs.

Robert Redd requested the Council consider going to larger recycling bins and reduce pick up to twice per month.

Mayor called for final comments and with no received, closed the public hearing.

3. Resolutions:

- a. **2019-028**: Motion to adopt Resolution 2019-008 supporting local and private legislation to allow the governing authority to enact a parks and recreation parcel assessment.

Councilmember L’Ecuyer moved, seconded by Councilmember Koenenn, to adopt Resolution 2019-008 supporting local and private legislation to allow the governing authority to enact a parks and recreation parcel assessment.

A roll call vote was taken as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

City Manager Reso requested the following for consideration:

Councilmember Depreo moved, seconded by Councilmember Koenenn, to authorize travel and related expenses the City Manager and Mayor to travel Jackson to meet with State Legislators on at least 2 occasions and further to authorize travel and related expenses for the Councilmembers for the same reason(s) to travel as necessary.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2019-050**: Motion to adopt Resolution 2019-011 authoring application to GRPC MPO for FY2018 Highway Infrastructure Program Funds for the extension of Leisure Time Drive Lane to Park Ten Lanes and for other related purposes.

Councilmember Depreo moved, seconded by Councilmember Morgan to adopt Resolution 2019-011 authoring application to GRPC MPO for FY2018 Highway Infrastructure Program Funds for the extension of Leisure Time Drive Lane to Park Ten Lanes and for other related purposes.

A roll call vote was taken as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Consent Agenda:

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the following agenda by consent:

- a. **2019-043:** Motion to approve pay request to James. J. Chiniche in the amount of \$2,575.00 for professional services relating to the East Aloha Widening Project.
- b. **2019-044:** Motion to approve pay request to James J. Chiniche in the amount of \$938.14 for professional services relating to the East Aloha Improvement Study.
- c. **2019-045:** Motion to approved amendment to Jani-King Contract from \$1,783 monthly to \$2,100 monthly for City Hall janitorial services to include additional square footage for the police department.
- d. **2019-046:** Motion to enter into agreement with Cruisin’ the Coast in the amount of \$4,000 for the 2019 Blessing of Classics Event.
- e. **2019-047:** Motion to approve amended Tidelands Trust Fund Applications for reallocation of FY17 funds to FY18 to be amended to \$352,233 and reallocation of FY16 remaining funds to FY19 to be amended to \$288,032.78.
- f. **2019-048:** Motion to approve Budget Amendments 2019-100-01.
- g. **2019-049:** Motion to accept and award RFP for bank depository services for a 2-year term beginning April 2019 to Hancock/Whitney Bank selecting Option 2 securing a fixed rate of 2.34% and further to authorize Hancock Whitney Bank, The First and the Peoples Bank for investment related activities.
- h. **2019-051** Motion to authorize the City Manager to seek parcel acquisition/ownership for drainage improvements related to Ieke, Amoka and Kaliki drainage project.
- i. **2019-054:** Motion to concur with the recommendation of the Planning & Zoning Commission to approve the conditional use application from Karen Rice for the development of an assisted living facility in an R-3 Zoning District with conditions – Case File 2019-00048.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

4. Action Agenda.

- a. **2019-040:** Motion to approve the Activity Center and Grounds of City Hall Rental application, agreement and procedures.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Activity Center and Grounds of City Hall Rental application, agreement and procedures.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.
Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2019-052:** Discussion/possible action regarding the development of an Audit Committee and appointing members thereto.

Mayor Schafer moved, seconded by Councilmember Koenenn, to create the Audit Committee and further to appoint Councilmember Depreo and Councilmember L'Ecuyer to serve on the Committee.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2019-053:** Motion to enter into an agreement with Innovative Imaging & Research in the amount of \$1,600 for a digital engineering model of the golf course #4 Pines fairway in relation to the Diamondhead Drive Drainage Project and further to authorize the City Manager to execute a work assignment under the Master Services Agreement in the amount of \$2,000 to analyze the data.

Mayor Schafer called for a motion to enter in an agreement with Innovative Imaging & Research. No motion was made.

NO ACTION WAS TAKEN

V. Routine Agenda.

- 1. Motion to approve February 27, 2018 Payroll Payables, including benefits and taxes in the amount of \$51,684.62 and March 1, 2019 Payroll Payables including benefits and taxes in the amount of \$4,597.67.
- 2. Motion to approve the Docket of Claims (Claims– DKT155766 – DKT155794) in the amount of \$23,800.30.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve, February 27, 2018 Payroll Payables, including benefits and taxes in the amount of \$51,684.62, March 1, 2019 Payroll Payables including benefits and taxes in the amount of \$4,597.67 and Docket of Claims (Claims– DKT155766 – DKT155794) in the amount of \$23,800.30.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

At 7:02 p.m. Councilmembers Moran and Koenenn exited the council chambers and were recused from the meeting proceedings.

Motion to approve Docket of Claims (Claim DKT155795) in the amount of \$700.03.

Councilmember Morgan moved, seconded Councilmember Depreo, to approve Docket of Claims (Claim DKT155795) in the amount of \$700.03.

Ayes: Depreo, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None. Recusals: Moran and Koenenn

MOTION CARRIED

VIII. Public Comments on Non-Agenda Items:

Penny Crawford addressed the Council regarding bird sanctuary signs purchased by the Diamondhead Garden Club. She thanked the Council for proclaiming the City of Diamondhead a bird sanctuary.

IX. Adjourn/Recess.

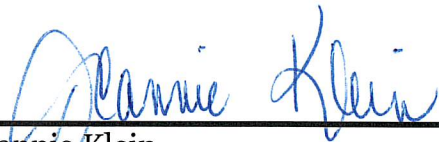
At 7:05 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Koenenn, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer, and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY



Thomas E. Schafer, IV
Mayor



Jeannie Klein
City Clerk