

Agenda Item 2019-071



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
www.diamondhead.ms.gov

March 26, 2019

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525

Dear Mayor and Councilmembers:

RE: Payment of final invoice to Covington Civil & Environmental, LLC.

Attached for your review and consideration is the final invoice from Covington Civil & Engineering, LLC in the amount of \$14,126.00 for the Turnberry Drainage Study. The study is complete at a total of \$28,936.25 which is under the budget \$34,000.

Thank you in advance for your favorable consideration.

Sincerely,


Michael Raso
City Manager

MR:jk

attachment

Agenda Item 2019-071

FINAL INVOICE



Covington Civil & Environmental, LLC
2510 14th Street, Suite 1010
Gulfport, MS 39501
228-396-0486

Project Title	Turnberry Drainage Study					
Project Description	This study will evaluate the stormwater collection and drainage system in and around Turnberry Drive to understand the drainage issues and recommend drainage improvements to alleviate overbank flooding.					
CCE Invoice #	16175.08-3					
Work Assignment #	02					
	Budget	Previously Billed	Current Invoice	Total Billed to Date	Balance Remaining	Percentage Complete
	\$ 34,000.00	\$ 14,810.25	\$ 14,126.00	\$ 28,936.25	\$ 5,063.75	85%
Total	\$ 34,000.00	\$ 14,810.25	\$ 14,126.00	\$ 28,936.25	\$ 5,063.75	85%

Project Complete
100%
100%

Covington Civil & Environmental, LLC

2510 14th Street, Suite 1010
 Gulfport, MS 39501
 228-396-0486
 228-396-0487 fax

Invoice**FINAL INVOICE**

Invoice #: 16175.08-3
 Invoice Date: 2/28/2019
 Due Date: 3/30/2019
 Project: WA #02 - Turnberry Drai...
 P.O. Number: WA #02
 Terms: Net 30

Bill To:

City of Diamondhead

Description	Hours/Qty	Rate	Amount
Turnberry Drainage Study Services provided 10/18/18 through 12/19/19			
Ben Benvenuti, Principal Engineer	35.5	135.00	4,792.50
Tom Strange, Sr. Project Manager	2	105.00	210.00
Anthony Damiano, Sr. Project Manager	4.5	105.00	472.50
Tabor Kraft, Project Engineer	42	75.00	3,150.00
Jessica Zatopek, Administrative	7	43.00	301.00
River Science - Hydrologic Engineering Services	1	5,200.00	5,200.00

All payments are due by "Due Date" shown on invoice.
 Finance fees will be charged for all payments received
 past "Due Date". Please call 228-396-0486 with any
 questions about invoice.

Total	\$14,126.00
Payments/Credits	\$0.00
Balance Due	\$14,126.00

Covington Civil & Environmental, LLC

Filters Used:

- Time Expense Date: 10/18/2018 to 12/19/2018
- Project ID: 16175.08 City of Diamondhead:WA #02 to 16175.08 City of Diamondhead:WA #02

Client ID: City of Diamondhead

* ⚡ = Invoiced (mouse over for #), ✎ = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount *
Project ID - Name (Manager): 16175.08 City of Diamondhead:WA #02 - Turnberry Drainage Study (Benjamin Benvenuti)					
Services:					
Employee					
Anthony P Damiano Jr. - Anthony P. Damiano Jr.					
10/18/2018	Senior Project Manager gathered precipitation data for year 2018 by the month at Ben's request...	2.50	2.50	\$105.00	\$262.50
12/14/2018	Senior Project Manager stormwater data for BBB	2.00	2.00	\$105.00	\$210.00
Anthony P Damiano Jr. Total:		4.50	4.50		\$472.50
Benjamin B Benvenuti - Benjamin B. Benvenuti					
10/19/2018	Principal Engineer revise and update drainage study	5.00	5.00	\$135.00	\$675.00
10/22/2018	Principal Engineer revise and update drainage study	4.00	4.00	\$135.00	\$540.00
10/23/2018	Principal Engineer revise and update drainage study	3.00	3.00	\$135.00	\$405.00
12/3/2018	Principal Engineer revise drainage study	2.00	2.00	\$135.00	\$270.00
12/3/2018	Principal Engineer turnberry model review	2.00	2.00	\$135.00	\$270.00
12/5/2018	Principal Engineer revise drainage study	3.00	3.00	\$135.00	\$405.00
12/7/2018	Principal Engineer turnberry drainage study	2.50	2.50	\$135.00	\$337.50
12/11/2018	Principal Engineer revise drainage study	2.00	2.00	\$135.00	\$270.00
12/13/2018	Principal Engineer revise Drainage Study	4.00	4.00	\$135.00	\$540.00
12/14/2018	Principal Engineer revise drainage study	4.00	4.00	\$135.00	\$540.00
12/17/2018	Principal Engineer revise drainage study	4.00	4.00	\$135.00	\$540.00
Benjamin B Benvenuti Total:		35.50	35.50		\$4,792.50
Jessica Zatopek - Jessica Zatopek					
10/19/2018	Administrative financial oversight/budget review, prepare invoice and supporting documentation	1.00	1.00	\$43.00	\$43.00
11/28/2018	Administrative financial oversight/budget review	0.50	0.50	\$43.00	\$21.50
12/10/2018	Administrative financial oversight/budget review	0.50	0.50	\$43.00	\$21.50
12/13/2018	Administrative financial compliance oversight/budget review	1.00	1.00	\$43.00	\$43.00
12/18/2018	Administrative review/format report	2.00	2.00	\$43.00	\$86.00
12/19/2018	Administrative	2.00	2.00	\$43.00	\$86.00

Covington Civil & Environmental, LLC

Filters Used:

- Time Expense Date: 10/18/2018 to 12/19/2018
- Project ID: 16175.08 City of Diamondhead:WA #02 to 16175.08 City of Diamondhead:WA #02

Client ID: City of Diamondhead

* ⚡ = Invoiced (mouse over for #), * = Marked as Billed

Date	Description	Hrs	B-Hr/Unit	Bill Rate	Amount *
Project ID - Name (Manager): 16175.08 City of Diamondhead:WA #02 - Turnberry Drainage Study (Benjamin Benvenuti)					
Jessica Zatopek - Jessica Zatopek					
	project management support: financial oversight/compliance review/project close-out				
	Jessica Zatopek Total:	7.00	7.00		\$301.00
Tabor Kraft - Tabor Kraft					
11/29/2018	Project Engineer Models of 10, 25, and 100-yr storm ran and analyzed for report. Pre and post-construction parameters set for all storm frequencies.	8.00	8.00	\$75.00	\$600.00
11/30/2018	Project Engineer Report draft written for meeting with city manager. Meeting with city of Diamondhead.	8.00	8.00	\$75.00	\$600.00
12/12/2018	Project Engineer Hand calculations compared to computer model and reviewed.	4.00	4.00	\$75.00	\$300.00
12/13/2018	Project Engineer prep for and attend meeting with consultant concerning drainage report. Review of drainage report prior to submittal.	2.00	2.00	\$75.00	\$150.00
12/13/2018	Project Engineer revise and run stormwater models	4.00	4.00	\$75.00	\$300.00
12/14/2018	Project Engineer revise and run stormwater models	8.00	8.00	\$75.00	\$600.00
12/17/2018	Project Engineer revise and run stormwater models	8.00	8.00	\$75.00	\$600.00
	Tabor Kraft Total:	42.00	42.00		\$3,150.00
Tom Strange - Tom Strange					
12/7/2018	Senior Project Manager compilation of GIS files for HEC-RAS modeling; conversion of survey points to GIS files	2.00	2.00	\$105.00	\$210.00
	Tom Strange Total:	2.00	2.00		\$210.00
	Employee Total:	91.00	91.00		\$8,926.00
	Services Total:	91.00	91.00		\$8,926.00
Expenses:					
Vendor:					
River Science, LLC -					
12/14/2018	Sub-Contractor Hydrologic Engineering Services		1.00		\$5,200.00
	River Science, LLC Total:		1.00		\$5,200.00
	Vendor Total:		1.00		\$5,200.00
	Expenses Total:		1.00		\$5,200.00
	Project 16175.08 City of Diamondhead:WA #02 Total:	91.00	92.00		\$14,126.00



River Science, LLC
Hydrologic & Hydraulic Engineering
P.O. Box 32
Kosciusko, MS 39090-0032
www.riverscience-llc.com

Invoice

BILL TO
Covington Civil & Environmental 2510 14th Street, Ste 1010 Gulfport, MS 39501

DATE	INVOICE #
1/1/2019	1115

DUE DATE
2/1/2019

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Hydrologic Engineering Svcs	HEC-RAS analysis for Tributary of Rotten Bayou in Diamondhead, MS. Incl. suggestions for drainage improvements, analysis of Preproject & Postproject conditions.	52	100.00	5,200.00
It's been a pleasure working with you!			Total	5,200.00

Agenda Item 2019-012



5000 Diamondhead Circle • Diamondhead, MS 39525-3260
Phone: 228.222.4626 Fax: 228.222.4390
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March 26, 2019

Mayor and Councilmembers
5000 Diamondhead Circle
Diamondhead, MS 39525


Dear Mayor and Councilmembers:

RE: Payment to James J. Chiniche for East Aloha Drive Improvements Study Project

Attached for your review and consideration is an invoice from James J. Chiniche, LLC in the amount of \$2,267.96 professional services relating to the East Aloha Drive Drainage Improvement Study (MDOT Project No. STP-0045 (029) LPA107822/71100). This invoice represents 56% project completion.

Thank you in advance for your favorable consideration.

Sincerely,


Michael Reso
City Manager

MR:jk

attachment

Agenda Item 2019-072

Invoice

James J. Chiniche, P.A. Inc
 412 HWY 90 Suite 4
 Bay St. Louis, MS 39520

228-467-6755
 jason@jjc-eng.com



Date	Invoice #
3/25/2019	17-057-067

Bill To

City of Diamondhead
 5000 Diamondhead Circle
 Diamondhead, MS 39525
 Atten: Jeannie Klein, City Clerk

Work Assignment No. STP-0045 (029) LP
 A 107822/71100 East Aloha Drive Improvements Study Project
 Total Amount of Work Assignment \$19,904.44
 Previously Paid \$8,891.79
 Amount of Current Invoice \$2,267.96
 Balance to be Paid \$8,749.69

Project

Devil's Elbow Improvements

Item	Description	Serviced	Qty	Rate	Amount
17-057-002 Cad Technician	improvements updates	3/11/2019	5	48.43	242.15
17-057-002 Engineer Intern	exhibit prep, meetings	3/11/2019	0.5	45.68	22.84
17-057-002 Cad Technician	improvements updates	3/12/2019	2	48.43	96.86
17-057-002 Cad Technician	improvements updates	3/13/2019	7	48.43	339.01
17-057-002 Cad Technician	improvements updates	3/14/2019	8	48.43	387.44
17-057-002 Cad Technician	improvements updates	3/15/2019	8	48.43	387.44
17-057-002 Engineer Intern	exhibit prep, meetings	3/15/2019	1.5	45.68	68.52
17-057-002 Cad Technician	exhibit updates	3/18/2019	8	48.43	387.44
17-057-002 Engineer Intern	meetings with CM	3/18/2019	1	45.68	45.68
17-057-002 Cad Technician	exhibit updates	3/19/2019	2	48.43	96.86
17-057-002 Cad Technician	exhibit updates	3/22/2019	4	48.43	193.72

3% Transaction fee for all credit/debit payments.
 1% Service Charge on all accounts over 30 days

Balance Due	\$2,267.96
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Jeannie Klein

From: Michael J. Reso
Sent: Friday, March 22, 2019 10:02 AM
To: Jeannie Klein
Subject: agenda items

Please include the following agenda items for now:

- Authorization for city manager to negotiate with property owners for ROW acquisition on E. Aloha for improvements.
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Michael J. Reso
City Manager
City of Diamondhead, MS

Work: 228-222-4626
Email: mreso@diamondhead.ms.gov

5000 Diamondhead Circle
Diamondhead, MS 39525