

**MINUTES  
FORMAL MEETING OF CITY COUNCIL  
Diamondhead, Mississippi  
Council Chambers, City Hall  
April 2, 2019  
6:00 pm CST**

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**I. Call to Order** – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Moran
2. Pledge of Allegiance – Mayor Schafer

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L’Ecuyer. Absent: None.
4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the agenda as presented.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

**II. Presentation Agenda**

1. Council Comment
  - a. The next regularly scheduled Council Meeting will be held Tuesday, April 16, 2019 at 6:00 p.m. CST on in Council Chambers located at 5000 Diamondhead Circle date.
2. City Manager’s Report –
  - a) Golf Cart Legislation – The Governor has signed our golf cart bill that will allow this council to revise our city golf cart ordinance to allow golf carts on some of the streets in our commercial district. I am working with our city attorney to revise this ordinance to present to the council at our next meeting. I have provided a map to the council tonight outlining our initial intention for what roads we should restrict golf carts use.
  - b) Diamondhead Drive East Drainage Project – We opened bids this morning, and there were 7 contractors that submitted bids. Our engineer will review the bids and submit a recommendation for council approval at the next meeting.
  - c) Building Permits – We are excited to announce that our building department has received 25 new building permits in the first quarter of this year. In 2016, we had only 25 new building permits for the entire year. In 2017, there were 36 new permits, and in 2018, we issued a total of 43 new building permits. This is a significant upward trend over the last

- d) several years. And it will continue with the two new subdivisions planned for our community. Our home prices continue to increase since demand is high. There are still limited homes for sale in our city, which is causing the increase in new single home construction.
- e) Road Paving – We have budgeted \$788K for road paving. I met with SMPDD to make a couple of small changes to our 5-year plan that they created for us. I met with Eddie Favre at the County to discuss using the county’s bid prices to help save time and cost for our city. I hope to have a plan to present to the council in the next 30 days, so we can get to work improving our streets. The strategy is centered around treating coves and local roads rated 5 or 6 and spreading the paving equally among the wards.
- f) Debris Management and Clean Up – I am interested in pre-arranging contracts for debris removal in the event of a hurricane. I will be requesting authorization to advertise for a request for qualifications from engineering firms for monitoring and reporting of debris removal. There are FEMA regulations regarding procurement of these services which must be specifically followed. Rick Sullivan and I will be working to prepare a request for the council at an upcoming council meeting. Once the engineer firm is secured, we will request advertising to advertise for request for proposals from contractors for the removal of the debris off the city streets after a hurricane.
- g) POA Collaboration Committee – The president of the POA has sent a letter to the city council requesting that the POA and the City form a special committee to better collaborate on issues. While it is positive to receive this request from the POA board of directors, I also feel it is prudent that the council receive more information about the goals, topics for discussion and timeline for this committee. I also feel that all meetings should be held in these city hall chambers and be open to the public. Agendas and minutes should be published for these meetings. Our residents deserve the most transparency as possible.

**III. Public Comments on Agenda Items – None.**

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**IV. Policy Agenda.**

**1. Approval of Minutes:**

**a. March 19, 2019 Regular Meeting.**

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the Minutes of the March 19, 2019 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED**

**UNANIMOUSLY**

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2. Consent Agenda:

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the following agenda (a-c) by consent:

- a. **2019-071**: Motion to approve final payment to Covington Civil and Environmental in the amount of \$14,126.00 for the Turnberry Drainage Study.
- b. **2019-072**: Motion to approve payment James J. Chiniche in the amount of \$2,267.96 for East Aloha Improvement Project.
- c. **2019-073**: Motion to authorize the City Manager to negotiate with property owners for right-of-way acquisition on E. Aloha for improvements.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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4. Action Agenda.

- d. **2019-074**: Motion for discussion/possible action regard two appointed city representatives to the Diamondhead Community Collaborative created by the Diamondhead Property Owners Association.

Councilmember Moran moved, to appoint two city representatives to the Diamondhead Community Collaborative created by the Diamondhead Property Owners Association.

**MOTION DIED FOR LACK OF SECOND**

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**V. Routine Agenda.**

- 1. Motion to approve March 27, 2019 Payroll Payables, including benefits and taxes in the amount of \$53,224.51 and April 1, 2019 Payroll Payables, including benefits and taxes in the amount of \$4,597.67.
- 2. Motion to approve the Docket of Claims (Claims– DKT155864 – DKT155897) in the amount of \$138,904.16.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve March 27, 2019 Payroll Payables, including benefits and taxes in the amount of \$53,224.51, the April 1, 2019 Payroll Payables, including benefits and taxes in the amount of \$4,597.67 and the Docket of Claims (Claims– DKT155864 – DKT155897) in the amount of \$138,904.16.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmembers Moran and Koenenn exited council chambers at 6:17 p.m. and were recused from the meeting proceedings.

- 3. Motion to approve the Docket of Claims (Claims – DKT155898) in the amount of \$616.93.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Docket of Claims (Claims – DKT155898) in the amount of \$616.93.

Ayes: Depreo, Morgan, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

Recusals: Moran and Koenenn.

**MOTION CARRIED UNANIMOUSLY**

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At 6:17 p.m. Councilmembers Moran and Koenenn reentered council chambers and resumed in the meeting proceedings.

**VIII. Public Comments on Non-Agenda Items: None**

**IX. Adjourn/Recess.**

At 6:18 p.m. CST and with no further business to come before the Council, Councilmember Depreo moved, seconded by Councilmember Morgan, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer, and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Jeannie Klein  
City Clerk