

CITY OF DIAMONDHEAD  
AUDIT COMMITTEE  
MINUTES OF APRIL 2, 2019

The Audit Committee, a sub-committee of the Mayor and City Council created by charter at its Regular Meeting on March 6, 2019, met at 4:00 p.m. on April 2, 2019 in the conference room at City Hall located 5000 Diamondhead Circle, Diamondhead, MS.

**PRESENT**

Nancy Depreo, Councilmember Ward 1  
Lindsay "Tink" L'Ecuyer, Councilmember At-Large  
Michael Reso, City Manager  
Jeannie Klein, City Clerk  
Ty Neciase of Necaise and Company serving as the City's Auditor for FY18, FY19 and FY20.

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The first meeting of the Audit Committee began with a discussion regarding the purpose and goals of the committee.

Ty Necaise provided each member with a copy of the City's Balance Sheet and Income Statement for period ending September 30, 2018. Necaise pointed out the variances in cash, receivables and liabilities identified on the balance sheet. The group discussed capital projects (street paving) and other projects, matters impacting the end of year balances.

Necaise outlined and defined potential risk and discussed his strategies to properly audit those areas.

Necaise explained to the committee the differences in the standard annual financial report and a comprehensive annual financial report (CAFR). Given the City elected a CAFR for FY18, he explained that personnel would need to allow for additional time to assist in gathering the statistical data and information necessary to prepare the CAFR.

Inclosing, Necaise asked for read-only access to the City's financial software with report printing capabilities and a dedicated printer for his staff. Necaise suggested his field work would commence shortly after April 15<sup>th</sup>.

With no further matters for discussion, the meeting adjourned at approximately 5:15 p.m. and it was noted that future meetings would be called as necessary with a final meeting to be held at the completion of the audit process.