

**MINUTES  
REGULAR MEETING OF CITY COUNCIL  
Diamondhead, Mississippi  
Council Chambers, City Hall  
September 17, 2019  
6:00 pm CST**

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I. Call to Order – Mayor Schafer called the meeting to order at 6:08 p.m. CST

1. Invocation – Councilmember Koenenn
2. Pledge of Allegiance – Mayor Schafer

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L’Ecuyer. Absent: None.
4. Confirmation or Adjustment of the Agenda Order.

Councilmember L’Ecuyer moved, seconded by Councilmember Depreo, to approve the agenda with the following amendments:

Hold -e. 2019-227: Motion to adopt Resolution 2019-037 thereby accepting county land (new library road and East Aloha adjacent to Rouses)

Add - f. 2019-228: Motion to adopt Resolution 2019-038 thereby vacating and/or abandoning a 5’ drainage/utility easements on each of the common property line between lots 22 and 23, Deer Run Estates. (Griffith)

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED**

**UNANIMOUSLY**

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**II. Presentation Agenda**

**1. Council Comments**

- a. The next regularly scheduled Council Meeting will be held Tuesday, October 1, 2019 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
- b. National Night Out will be October 14<sup>th</sup> at 5:30 p.m. City Hall.
- c. Ronald Jones, Building Official – FEMA CAV Update
- d. Ronald Jones, Blighted Property/ June 4, 2019 Slab Removal Update.
- e. At Councilmember L’Ecuyer’s request, Ronald Jones provided an update on the status of the Beau Vue 2 subdivision as it relates to stormwater.

**2. City Manager’s Report –**

- a. Diamondhead Drive Drainage Project – I am happy to report that the drainage project on Diamondhead Drive East is substantially complete. There are a few punch list items to finish up, but it looks amazing. Many residents in this area have provided positive

- comments about the project and are grateful for this work to be completed.
- b. Turnberry Drainage Project – Things are progressing with the Turnberry Drainage Project. We have been working with the POA to get this work completed on the golf course while it is closed. The contractor has cut the weir and started constructing the new framing to replace the bridge. This work has drained the pond as expected. Our next step is to finish dredging the pond to a lower level. Our public works department has already dredged part of it with our equipment, but we need a long arm trac hoe to finish the job.
  - c. Devil's Elbow Dredging Project – we had the pre-construction meeting yesterday. This work should begin within 30 days once the council approves the notice to proceed. The contractor will have 120 days to be substantially completed with his work.
  - d. E. Aloha Drive Widening Project – We receive the approved CEI contract and authorization to advertise from MDOT yesterday. This has been signed and we are moving forward to advertise this project for bids. This project will straighten and widen E. Aloha Drive from Veterans Blvd. to Shephard's Square. It will also add a bike lane. Funds are available for this project using a GRPC grant which has a local match of 20% with 80% coming from grant funds.
  - e. Diamondhead Festival and BBQ Competition – Planning for our first annual Diamondhead Festival and BBQ Competition is moving forward. The date is Saturday, November 16<sup>th</sup> from 10am to 6pm. This new festival will include BBQ teams competing and serving food, a kids' zone, arts and crafts, bands and more. The goal of this event is to have a wonderful community event for our residents while attracting visitors from outside of our area to Diamondhead. We hope to begin publicizing the event shortly to recruit vendors and BBQ teams. The location will be on Airport Drive, just west of our marina at the grounds of the former harbor house condos.
  - f. Agenda and Minutes Software – I am asking the council for authorization to sign an agreement with Municode for agenda and minute software. The goal of this agreement is to help our office be more efficient while also allowing our video stream to be time stamped to each agenda item. This will make it easier for residents to go directly to agenda items on the video. It should also allow us to reduce paper to save time and money. We have reviewed 3 of the top vendors who provide this service, and it is our opinion that Municode is the most user friendly and least cost. In addition, we already use Municode for the codification of our city ordinances.
  - g. Website – I am asking the council for authorization to sign an agreement with Municode to design and manage a new website for the city. As I mentioned, I have received many negative comments from residents about our current website and I agree that our website can be improved. It is my goal to use the website to communicate better with our residents about current news from city hall and providing a one stop location for city information. This site is not just for residents, but it is also about future residents and business owners who are considering calling Diamondhead their future home. It should be a sales presentation while also being an information resource center.
  - h. Joint Department Meetings – I am working with the fire dept, water dept, police dept. building dept and public works dept to schedule a monthly meeting. The goal of this

regular meeting is to provide an opportunity for us to communicate better and keep each other informed about projects and issues we may be having. This way we can work better together for our community. Our first meeting is Friday.

- i. Frontage Road and New Commercial District Along I-10 – I have started receiving the signed memorandum of understanding agreements from the property owners along I-10. Once I have all signed, I will engage the contractor for wetlands delineation. I met last week with the landscape architect to drive the area and discuss the vision. Soon, we will begin meeting with various stakeholders to get input on the conceptual master plan for the area. As everyone knows, the city has applied for an \$11 million build grant and a \$3.5 million Gulf Coast Restoration Fund Grant to build this new commercial district in the city. The grant application for GCRF did make the recommended list from the coast committee who are recommending projects to the state legislature. We were one of 29 projects recommended and there were over 125 projects submitted. This is great news to get past the first major step in this process.
- j. Road Paving Project – I am asking for authorization to advertise for bids to pave several miles of streets in the city. We have been working on this for many months. The council received a list of roads with engineer estimates at our last meeting. This is focused on the streets needing the most repairs. The work is to mill and fill and overlay. Our budget for FY20 is \$1.4 million, which represents 3 years of street improvements. It is my hope that we can take another look at the maintenance techniques that SMPDD recommended to the city in the future, but today, it is time to pave streets for our residents.

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**III. Public Comments on Agenda Items –**

Bryan Griffith- expresses appreciation for the drainage project nearing completion on Diamondhead Drive East.

Burl Nelson presented information and requested to keep slab at his property 2360 Coelho Way.

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**IV. Policy Agenda.**

**1. Approval of Minutes:**

a. September 3, 2019 Recess Meeting Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the September 3, 2019 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED**

**UNANIMOUSLY**

**2. Code Enforcements Hearings and Resolutions:**

- a. Public Hearing: A Menace to the Public Health, Safety and Welfare of the Community at addresses listed on Exhibit A.

Mayor Schafer called on three occasions for the following individuals: Theresa M. Richard, Todd C. Griggs, Charles D. Parker, Jenny, Inc. My Cottage Homes, Stephanie K. Parks, E. Lee Bennett, Patrick J. Murphy, Laszlo Bode, Jr., Louis G. Arceneaux, Patrick J. Murphy, Jura Search, Inc. Fairl Morrell, Gregory G. Weachter regarding 2 properties, Jason Deluane, Brian Naccari, Roy O. Adcox, Sr., and William Stafford.

2019-216: Motion to consider Resolution 2019-033 pursuant to MS Code §21-19-11 finding and adjudicating properties identified in exhibit A, Diamondhead, MS is in such a state of uncleanliness to be a menace to the public health, safety and welfare of the citizenry of the City and authorizing advertisement for bids or quotes to have said land cleared and cleaned and to assess the costs to the said property owner.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Resolution 2019-033 pursuant to MS Code §21-19-11 finding and adjudicating properties identified in exhibit A, Diamondhead, MS is in such a state of uncleanliness to be a menace to the public health, safety and welfare of the citizenry of the City and after authorizing advertisement for bids or quotes to have said land cleared and cleaned after 90 days allowing owner to work with the administration and to assess the costs to the said property owner

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**3. Resolutions:**

- a. 2019-212: Motion to adopt Resolution 2019-032 Establishing FY20 Compensation for all Employees of the City of Diamondhead.

Councilmember Depreo moved, seconded by Councilmember L’Ecuyer, to adopt Resolution 2019-032 Establishing F FY20 Compensation for all Employees of the City of Diamondhead.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. 2019-215: Motion to adopt Resolution 2019-034 thereby entering in to an Interlocal Agreement with Hancock County (Chancery Clerk) for the collection of delinquent taxes and for other related matters.

Councilmember Morgan moved, seconded by Councilmember Koenenn, to adopt Resolution

2019-034 entering in to an Interlocal Agreement with Hancock County (Chancery Clerk) for the collection of delinquent taxes and for other related matters.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2019-225:** Motion to adopt Resolution 2019-035 thereby entering in to an Interlocal Agreement with Hancock County (Tax Assessor/Collector) for the collection of taxes and for other related matters.

Councilmember Koenenn moved, seconded Councilmember Depreo, to adopt Resolution 2019-035 thereby entering in to an Interlocal Agreement with Hancock County (Tax Assessor/Collector) for the collection of taxes and for other related matters.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- d. **2019-226:** Motion to adopt Resolution 2019-036 thereby entering in to an Interlocal Agreement with Hancock County (Tax Assessor/Collector) for the collection of solid waste fees and for other related matters.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to adopt Resolution 2019-036 thereby entering in to an Interlocal Agreement with Hancock County (Tax Assessor/Collector) for the collection of solid waste fees and for other related matters.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- f. **2019-228:** Motion to adopt Resolution 2019-038 thereby vacating and/or abandoning a 5' drainage/utility easements on each of the common property line between lots 22 and 23, Deer Run Estates. (Griffith)

Councilmember Depreo moved, seconded by Councilmember Koenenn to adopt Resolution 2019-038 thereby vacating and/or abandoning a 5' drainage/utility easements on each of the common property line between lots 22 and 23, Deer Run Estates. (Griffith)

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

**5. Consent Agenda:**

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve Consent Agenda Items A – J by consent:

- a. 2019-209: Motion to approve to advertise for bids for the FY20 Street Paving.
- b. 2019-210: Motion to enter into agreement with Municode for agenda and minute software, website design, development and implementation and annual hosting, maintenance and support.
- c. 2019-213: Motion to abolish \$250 monthly police stipend effective December 31, 2019 as requested by Sheriff Adam.
- d. 2019-214: Motion to approve amended monthly telephone service agreement with CSpire in the amount of \$310.60 plus \$99.98 for two (2) landlines.
- e. 2019-217: Motion to approve payment to Digital Engineering in the amount of \$1,645.00 for the Road Maintenance and Improvements Project.
- f. 2019-218: Motion to approve payment to Digital Engineering in the amount of \$5,955.00 for plan review services for Prestige Fitness Club and Spa.
- g. 2019-219: Motion to approve payment to Digital Engineering in the amount of \$1,480.00 for GIS Maintenance services.
- h. 2019-220: Motion to accept Substantial Completion as of September 6, 2019 and punch list for the Diamondhead Drive East Drainage.
- i. 2019-222: Motion to approve Budget Amendments 2019-17, 2019-18, 2019-19.
- j. 2019-224: Motion to replace Mayor Schafer on the Diamondhead POA Collaborative Committee and to appoint Mayor Pro Tem Depreo to serve on the committee.

Ayes: Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Abstain: Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED**

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**V. Action Agenda.**

- a. 2019-223: Motion to authorize the City Manager to pursue acquisition of and obtain two (2) appraisals on Purcell-owned property (Tax Parcel 067F-2-26-107.000) located adjacent to Twin Lakes.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to the City Manager to pursue acquisition of and obtain two (2) appraisals on Purcell-owned property (Tax Parcel 067F-2-26-107.000) located adjacent to Twin Lake

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED      UNANIMOUSLY**

**VI. Routine Agenda.**

1. Motion to approve Payroll Payables PRClaim 18 in the amount of \$4,589.21, PRClaim 19 in the amount of \$31,706.59 and Payroll Claims DKT156356 – 156156366 in the amount of \$35,139.15.
2. Motion to approve Docket of Claims DKT156367 – DKT156376, DKT16378-DKT156409 in the amount of \$111,227.08 and Docket of Claims DKT156410 in the amount of \$5,955.00.
3. August 2019 Financial Reports.
4. Department Reports for August 2019:
  - a. Building Department
  - b. Code Enforcement
  - c. Police Department
  - d. Privilege License
  - e. Solid Waste
  - f. Fire Department

Councilmember Depreo moved, seconded by Councilmember Morgan to approve Payroll Payables PRClaim 18 in the amount of \$4,589.21, PRClaim 19 in the amount of \$31,706.59 and Payroll Claims DKT156356 – 156156366 in the amount of \$35,139.15, Docket of Claims DKT156367 – DKT156376, DKT16378-DKT156409 in the amount of \$111,227.08 and Docket of Claims DKT156410 in the amount of \$5,955.00, August 2019 Financial Reports and Department Reports for August 2019.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**VII. Public Comments on Non-Agenda Items:**

Mark Duffy addressed the Council regarding Cruisin the Coast.

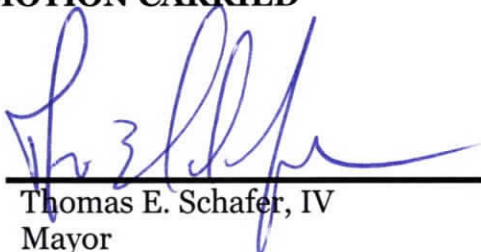
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**VIII. Adjourn/Recess.**

At 6:50 p.m. CST, Councilmember Depreo moved, seconded by Councilmember Morgan, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**




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Thomas E. Schafer, IV  
Mayor




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Jeannie Klein  
City Clerk