

**MINUTES  
REGULAR MEETING OF CITY COUNCIL  
Diamondhead, Mississippi  
Council Chambers, City Hall  
October 15, 2019  
6:00 pm CST**

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**I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST**

1. Invocation – Councilmember Moran
2. Pledge of Allegiance – Mayor Schafer

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3. Roll Call –  
Present: Mayor Schafer, Councilmembers Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Absent: None.
4. Confirmation or Adjustment of the Agenda Order.

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve the agenda as presented.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**II. Presentation Agenda**

1. Council Comments
  - a. The next regularly scheduled Council Meeting will be held Tuesday, November 5, 2019 at 6:00 p.m. CST in Council Chambers located at 5000 Diamondhead Circle.
  - b. Diamondhead Festival & BBQ Competition to be held November 16<sup>th</sup> from 10 am – 4 pm

**2. City Manager's Report –**

- a. Diamondhead Festival and BBQ Competition – The date for the inaugural Diamondhead Festival and BBQ Competition is Nov 16<sup>th</sup> from 10am to 4pm. We are receiving registrations for teams and vendors. In addition, we are receiving sponsorships as well and we look forward to adding more sponsors. If you are interested in registering a team, vendor or sponsorship, please visit our city website or call city hall. We have two bands for the event: The Dave Mayley Band and Honey Island Swamp Band. It is going to be a fun event for our residents and guest. Admission is free for the event, and guests can buy food and drinks from vendors.
- b. Devil's Elbow Dredging – The contractor is mobilizing today for the dredging project at Devil's Elbow. It is great to see this project getting started.

- c. E. Aloha Widening Project – Bids will be opened on October 24<sup>th</sup>. We hope to have a recommendation to accept a bid and award the contract at our next meeting.
- d. Road Paving – The city is currently advertising for bids for the road paving project, and bids will be opened on Nov 12<sup>th</sup>.
- e. MDA Grant – I am pleased to inform our residents and the council that the City was awarded the \$150K Small Municipalities and Limited Population Counties Grant from MDA for the construction project to make improvements to E. Aloha from Veterans Blvd to Kalani Drive. This project includes adding curbs, green space, sidewalks, crosswalks, bike lane, and decorative streetlights. The project will likely be completed in 2 phases as funding is available. We are currently working to secure the necessary right of way for the project.
- f. Gulf Coast Restoration Fund – The city has progressed another round for our grant application for the I-10 Frontage Road project with the Gulf Coast Restoration Funds. We are still being recommended to the state legislature by the advisory board after their second meeting to review projects. Our project is to build roads for a new commercial district along I-10, and our grant application is for \$3.5 million. Ultimately, the State Legislature will make the final funding decisions, and this will be very competitive.

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**III. Public Comments on Agenda Items – None.**

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**IV. Policy Agenda.**

**1. Approval of Minutes:**

- a. October 1, 2019 Regular Meeting.

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Minutes of the October 1, 2019 Regular Meeting.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED**

**UNANIMOUSLY**

**2. Resolutions:**

Councilmembers Moran and Koenenn exited Council Chamber at 6:08 p.m. and were recused from the meeting proceedings.

- a. 2019-252: Motion to adopt Resolution 2019-044 formally requesting assistance from Diamondhead Water & Sewer District for the installation of meters for use during the Diamondhead Festival and BBQ Competition and for waiving tap fees in the amount of \$1,600 for same.

Councilmember Morgan moved, seconded by Councilmember L'Ecuyer, to adopt Resolution 2019-044 formally requesting assistance from Diamondhead Water & Sewer District for the installation of meters for use during the Diamondhead Festival and BBQ Competition and for waiving tap fees in the amount of \$1,600 for same.

A roll call vote was held as follows:

Ayes: Depreo, Morgan and L'Ecuyer and Mayor Schafer. Nays: None. Absent: None. Recusals: Moran and Koenenn

**MOTION CARRIED UNANIMOUSLY**

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Councilmember Moran and Koenenn returned to Council Chambers at 6:11 p.m. and resumed participation in the meeting proceedings.

- b. 2019-255: Motion to adopt Resolution 2019-045 authorizing the City Manager to enter into agreement with Municipal Intercept Company, LLC to collect debt as authorized by the Local Government Collection Setoff Act.

Councilmember Depreo moved, seconded by Councilmember Morgan, to adopt Resolution 2019-045 authorizing the City Manager to enter into agreement with Municipal Intercept Company, LLC to collect debt as authorized by the Local Government Collection Setoff Act.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn and L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

- c. 2019-263: Motion to adopt Resolution 2019-046 thereby adopting a Memorandum of Understanding with Other Coast Cities and County Governments to Form a Mississippi Sound Coalition.

Councilmember Depreo moved, seconded by Koenenn, to adopt Resolution 2019-046 thereby adopting a Memorandum of Understanding with Other Coast Cities and County Governments to Form a Mississippi Sound Coalition.

A roll call vote was held as follows:

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**3. Consent Agenda:**

Councilmember Depreo moved, seconded by Councilmember Koenenn, to approve Consent Agenda Items A – p by consent:

- a. 2019-253: Motion to approve credit card processing services with OpenEdge (Global Payments) and to authorize the purchase of four (4) processing devices at \$625 each for a total of \$2,500.
- b. 2019-254: Motion to designate the City Manager to serve as the Representative for the Gulf Regional Planning Commission Transportation Policy Committee and Technical Coordinating Committee with the Assistant City Manager serving as Alternate.
- c. 2019-256: Motion to authorize the City Manager to make application and execute same to the Department of Revenue for temporary beer permit in the amount of \$10.00 and to the Alcohol Beverage Control Class 1 Temporary Retailer's Permit in the amount of \$35.00 for the Diamondhead Festival and BBQ Competition.
- d. 2019-257: Motion to approve asset disposal as follows:  
Sonin Cell Phone Asset ID 283 \$1.00 net value .
- e. 2019-258: Motion to advance for cashier drawer in the amount of \$2,000 for the Diamondhead Festival and BBQ Competition.
- f. 2019-259: Motion to approve payment to Digital Engineering in the amount of \$533.50 for GIS Maintenance.
- g. 2019-260: Motion to accept the Small Municipalities and Limited Population Grant through MS Development Authority in the amount of \$150,000 and acceptance of agreement and statement of assurances and authorize the City Manager to execute all related documents for same.
- h. 2019-261: Motion to approve the purchase of one Dodge Ram 1500 Quad in the amount of \$18,936.00 from Landers Dodge through State Contract 8200048291 for the Building Department.
- i. 2019-262: Motion to approve the purchase of one Dodge Charger in the amount of \$24,690 from Landers Dodge through State Contract 8200048074 for the Police Department.
- j. 2019-263: Motion to authorize travel for Mike Reso and Jeannie Klein to attend the Mississippi City/County Management Association Annual Conference to be held November 13 – 15, 2019 in Ridgeland.
- k. 2019-265: Motion to dedicate the Police Department Patrol Room in honor and memory of Captain Al Hermann.
- l. 2019-266: Motion to approve final payment in the amount of \$5,922.50 to Lagniappe Construction for Turnberry Way Drainage (Weir Phase).
- m. 2019-267: Motion to approve Master Services Agreement Work Assignment with Digital Engineering in the amount of \$20,000 for plan review services as needed for FY20.
- n. 2019-268: Motion to approve Master Services Agreement Work Assignment with Digital Engineering in the amount of \$6,000 for GIS System Maintenance for FY20.

- o. 2019-270: Motion to approve payment to Covington Civil & Environmental in the amount of \$4,393.50 for professional services relating to the development of subdivision regulations.
- p. 2019-271: Motion to approve payment to Covington Civil & Environmental in the amount of \$9,556.02 for professional services relating to the Turnberry Way Drainage Project.

Ayes: Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Abstain: Mayor Schafer. Nays: None.

**MOTION CARRIED**

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**V. Routine Agenda.**

- 1. Motion to approve Payroll Payables APPKT011204 in the amount of \$35,909.00, PRCLAIM020 in the amount of \$31,796.83, PRCLAIM021 in the amount of \$4,153.36 and PRCLAIM022 in the amount of \$31,603.96.
- 2. Motion to approve Docket of Claims DKT156466-DKT156512- in the amount of \$173,716.54.
- 3. Motion to approve Docket of Claims DKT156513 - DKT156519 – in the amount of \$26,757.02.
- 4. Motion to accept September 30, 2019 Financial Statements
- 5. Motion to accept Departmental Reports
  - a. Building Department
  - b. Police Department
  - c. Privilege License
  - d. Solid Waste

Councilmember Depreo moved, seconded by Councilmember Morgan, to approve the Payroll Payables APPKT011204 in the amount of \$35,909.00, PRCLAIM020 in the amount of \$31,796.83, PRCLAIM021 in the amount of \$4,153.36 and PRCLAIM022 in the amount of \$31,603.96, to approve Docket of Claims DKT156466-DKT156512- in the amount of \$173,716.54, to approve Docket of Claims DKT156513 - DKT156519 – in the amount of \$26,757.02, to accept September 2019 Financial Statements, and to accept Departmental Reports for the Building Department, Police Department Privilege License and Solid Waste.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**VII. Public Comments on Non-Agenda Items: None**

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**VIII. Executive Session.**

At 6:35 p.m., Councilmember Morgan moved, seconded by Councilmember Depreo, to enter closed session to determine the necessity for executive session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Depreo moved, seconded by Councilmember Morgan, to enter executive session pursuant to MS Code §25-41-7 (b) for the purpose of discussion of matters involving litigation and (g) for the transaction of business relating to the acquisition of property.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

The City Attorney announced to the public the Council had voted unanimously to enter into executive session pursuant to MS Code §25-41-7 (b) discussion of matters involving ongoing litigation and (g) the transaction of business relating to property acquisition.

Councilmember Depreo moved, seconded by Councilmember L'Ecuyer to authorize the City Manager to make purchase offer to property owner of Parcel 067-2-26-107.000 in the amount of \$55,000 for the purchase said parcel containing approximately 2.0 acres located adjacent to Twin Lakes.

Ayes: Depreo, Moran, Morgan, Koenenn and L'Ecuyer. Nays : Mayor Schafer. Absent: None.

**MOTION CARRIED**

At 6:54 p.m., Councilmember Depreo moved, seconded by Councilmember Morgan to leave executive session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

At 6:55 p.m. Councilmember Depreo moved, seconded by Councilmember Koenenn to leave closed session.

Ayes: Depreo, Moran, Morgan, Koenenn, L'Ecuyer and Mayor Schafer. Nays: none.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

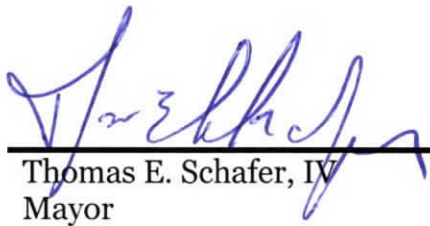
City Attorney Cusick announced while in executive session, the council did take action on one matter whereby authorization was given to the City Manager to make purchase offer based on the highest of 2 appraisals received for the purchase of approximately 2.0 acres adjacent to Twin Lakes.

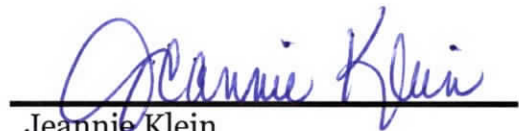
**IX. Adjourn/Recess.**

At 6:56 p.m. CST, Councilmember Depreo moved, seconded by Councilmember L’Ecuier, to adjourn.

Ayes: Depreo, Moran, Morgan, Koenenn, L’Ecuier and Mayor Schafer. Nays: None.  
Absent: None.

**MOTION CARRIED UNANIMOUSLY**

  
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Thomas E. Schafer, IV  
Mayor

  
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Jeannie Klein  
City Clerk