

MINUTES
FORMAL MEETING OF CITY COUNCIL
Diamondhead, Mississippi
Council Chambers, City Hall
June 16, 2015
6:00 pm CST

I. Call to Order –Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Rech

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None.

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember Lopez, to amend the agenda and approve with following amendments:

ADD III. Policy Agenda:

2. Resolutions:

c. **2015-082**: Resolution 2015-012 Request for State and Federal delegate support grant application submittals

3. Other Actions:

e. **2015-083**: Approval a local match increase of \$4,433 for a total local allocation of \$14,433. the 2015 Traffic Study for Diamondhead federal funded via the Gulf Coast MPO/MDOT and authorizing the City Manager to execute same

IV. Routine Agenda

1. Payable Register APPKT00315

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

I. **Presentation Agenda**

1. Council Comments

a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on July 7, 2015

b. City Hall will be closed July 3, 2015 for Independence Day

c. Presentation: Certificate of Achievement to St. Stanislaus Class of 2015 Salutatorian, Nicholas Bulot

- d. Presentation: Letter of Commendation to Sgt. Darrell Hughes - Diamondhead Sergeant Darrell Hughes was awarded a Letter of Commendation from Hancock County Sheriff Rick Adam for his courageous actions resulting in the apprehension of robbery suspects. The commendation was presented to Sgt. Hughes for his outstanding diligence, efficiency and devotion to duty. On April 26, 2015 after having robbed the Coastal Convenient Service Station in Long Beach, the three suspects were being pursued west bound on Interstate 10 by Gulfport Police and Harrison County Sheriff units. Sergeant Hughes joined the effort maneuvering his unit into position to bring the suspect vehicle to a stop ultimately resulting in the arrest of the three felons. Hughes was recognized for his disregard of his own safety and decisive action in bringing a dangerous situation to an end.

2. City Manager's Report

1. Submitted with the Small Municipalities and Limited Population Counties Grant Program were support letters from residents and local business and letters Senator Philip Moran and State Representative Patricia Willis.
2. We will meet the deadline for COPS Grant and Small Municipalities and Limited Population Counties Grant Program
3. Upon written confirmation of the grant award from Gulf Coast MPO/MDOT, we are prepared to move forward with Traffic Study
4. Ms. Ventura has done a very thorough job preparing the information disseminated earlier at the budget workshop. We still have much planning to do and would like to schedule another workshop prior the formal meeting on July 7, 2015.
5. The paint truck and materials have arrived. The public works department have begun to work with it. They have worked on Noma Drive and done a really good job. We will see their work in other areas soon.

6. Matters for Discussion

- a. Request for construction of a flying site for model airplanes – Mayor Schafer discussed a letter of request received from Jackson Touchstone for the City to construct a flying site for model airplanes. General consensus as such an amenity would be an excellent idea, however, it was noted the City does not have property on which to locate a flying site. It was suggested such a request should be submitted to the Property Owner's Association

7. Public Comments on Agenda Items - None

II. Policy Agenda

1. Approval of Minutes
 - a. June 2, 2015

Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve the June 2, 2015 Formal Meeting Minutes as presented

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Resolutions:

- a. **2015-080**: Resolution 2015-012 Authorize the Mayor to execute an Interlocal Cooperation Agreement between the City and Hancock County for the use of a generator during emergency situations

Councilmember LaFontaine moved, seconded by Councilmember Rech, to adopt Resolution 2015-012 to authorize the Mayor to execute and Interlocal Cooperation Agreement between the City and Hancock County Board of Supervisors for the use of a general during emergency situations

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-081**: Resolution 2015-010.2 Matching Funds for Small Municipalities and Limited Population Counties Grant Fund

Councilmember LaFontaine moved, seconded by Councilmember Lopez, to adopt Resolution 2015-010.2 whereby the City of Diamondhead agrees to match at Small Municipalities and Limited Population Counties Grant for a roundabout on Aloha Drive at twenty percent (20 %) which is approximately \$30,000 and also to cover any overage for the project

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2015-082**: Resolution 2015-012 Request for State and Federal delegate support grant application submittals

Councilmember Rech moved, seconded by Councilmember Sislow, to adopt Resolution 2015-012 thereby requesting support and endorsement letters from Federal and State Delegates for the Small Municipalities and Limited Population Counties Grant Program, Community Oriented Policing Services-2015 Hiring Program Grant, and the Tidelands Grant and Restore Act Funding (Round 2)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Other Actions:

- a. **2015-075**: Award bids for CDBG14 ADA Improvements

Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to accept and take under advisement the bids received for City Hall ADA Improvements (CDBG Project No. 1131-14-432-PF-01) (Bid Tabulation is reproduced at the end of these minutes and part thereof)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2015-076**: Award bids for Phase 1 Live Oak Drive (Gex Road)

Councilmember Rech moved, seconded by Councilmember Sislow, to accept and award the sole bid received from MOWA Development in the amount of \$207,574.00 for Live Oak Drive Improvements, Phase 1 (Bid Tabulation is reproduced at the end of these minutes and part thereof)

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2015-077**: Develop committee for planning and preparation of 2015 Town Green Holiday Celebration

Councilmember Knobloch moved, seconded by Councilmember Lopez, to proceed with the development of a committee for planning and preparation of the 2015 Town Green Holiday Celebration

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2015-079**: Declare surplus one (1) green emergency vehicle light bar with an estimated value of \$150.00 and authorize intergovernmental transfer of same to the City of Waveland

Councilmember Lopez moved, seconded by Councilmember Knobloch, to declare surplus one (1) green emergency vehicle light bar identified as SEC01 with an estimated value of \$150.00 and authorize intergovernmental transfer of same to the City of Waveland

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2015-083**: Approve a local match increase of \$4,433 for a total local allocation of \$14,433 for the 2015 Traffic Study for Diamondhead federal funded via the Gulf Coast MPO/MDOT and authorizing the City Manager to execute contract for same

Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve a local match increase in the amount of \$4,433 for a total local allocation of \$14,433 for the 2015 Traffic Study for Diamondhead federally funded via the Gulf Coast MPO/MDOT and to authorizing the City Manager to execute contract for same

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

III. Routine Agenda

1. Docket of Claims (Claims DKT151485 thru DKT151525) and Payable Register APPKT00315/DKT151526)

Councilmember Rech moved, seconded by Councilmember Lopez, to approve the Docket of Claims (Claims DKT151485 thru DKT151525) and Payable Register APPKT00315/DKT151526

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. Net Payroll, including benefits and taxes, June 10, 2015 - \$47,518.87

3. May 2015 Financials

IV. Public Comments on Non Agenda Items - None

V. Executive Session

At 6:50 p.m. CST, Councilmember Lopez moved, seconded by Councilmember LaFontaine, to enter closed session to determine the necessity for executive session pertaining to the acquisition of lands within the City of Diamondhead as it relates to business, industry and economic development within the City.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Knobloch moved, seconded by Councilmember Rech, to enter executive for specific matters pertaining to the acquisition of lands within the City of Diamondhead as it relates to business, industry and economic development within the City.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Lopez, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

The motion carried and the regular meeting reconvened at 7:30 p.m. CST.

RETURN TO REGULAR SESSION

The City Attorney announced that matters relating to business, industry and economic development were discussed in executive session and no official action was taken while in Executive Session.

VI. Recess

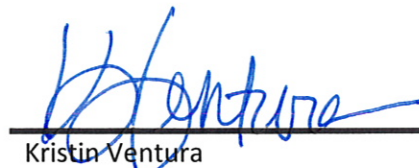
At 7:30 p.m. CST Councilmember Sislow moved, seconded by Councilmember Lopez, to recess until July 7, 2015 at 4:00 p.m. CST for a budget workshop.

Ayes: Lopez, LaFontaine, Knobloch, Sislow, Rech and Mayor Schafer. Nays: None Absent: None.

MOTION CARRIED UNANIMOUSLY



Thomas E. Schafer, IV
Mayor



Kristin Ventura
City Clerk