

# WELCOME



## FY2021 PROPOSED BUDGET

# ELECTED OFFICIALS

**Mayor**

**Councilmember-at-Large**

**Ward 1 Councilmember**

**Ward 2 Councilmember**

**Ward 3 Councilmember**

**Ward 4 Councilmember**



**Vacant**

**Lindsay "Tink" L'Ecuyer**

**Nancy Depreo**

**Alan Moran**

**Jamie Wetzel Morgan**


**Chuck Clark**

# What is a BUDGET?

The City's annual budget is a plan that projects estimated revenue and expenditures based on historical activity and future city needs and goals to best serve Diamondhead residents.

\*Major expenditures outlined in tonight's presentation will require Council approval to implement.

# Mission Statement of Your City Manager

- ✓ To have a city where people want to buy homes and open businesses
- 
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# Areas of Focus for City Manager

- Public Safety
- Beautification
- Amenities
- Active Community
- Commercial Development
- Efficiencies in Providing Public Services

PROPOSED FY21  
BUDGETED  
EXPENDITURES

\$6,394,006

# FY21 PROPOSED REVENUES AND EXPENSES

	Council Approved FY20	<b>PROPOSED FY21</b>
<b>REVENUES</b>		
<b>General Fund</b>	<b>\$5,411,184</b>	<b>\$4,718,198</b>
<b>Grants</b>	<b>\$1,195,596</b>	<b>\$662,550</b>
<b>MS Infrastructure Modification Fund</b>	<b>\$20,000</b>	<b>\$60,510</b>
<b>Solid Waste</b>	<b>\$659,109</b>	<b>\$535,818</b>
<b>City Hall Building Fund</b>	<b>\$0</b>	<b>\$0</b>
<b>Fire Department Fund</b>	<b>\$521</b>	<b>\$374</b>
<b>TOTAL REVENUES</b>	<b>\$7,286,409</b>	<b>\$5,977,450</b>
<b>EXPENDITURES</b>		
<b>General Fund</b>	<b>\$6,924,596</b>	<b>\$5,153,198</b>
<b>Grants</b>	<b>\$1,306,086</b>	<b>\$682,550</b>
<b>MS Infrastructure Modification Fund</b>	<b>\$20,000</b>	<b>\$60,510</b>
<b>Solid Waste</b>	<b>\$640,651</b>	<b>\$497,748</b>
<b>City Hall Building Fund</b>	<b>\$0</b>	<b>\$0</b>
<b>Fire Department Fund</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$8,891,332</b>	<b>\$6,394,006</b>
<b>Excess(Deficiency) of Revenue over Expenditures</b>	<b>(\$1,604,923)</b>	<b>(\$416,556)</b>

# FY21 Projected Deficit Breakdown

<b>Explanation of Deficit :</b>	
<b>25 Year Comprehensive Plan</b>	<b>(\$40,000)</b>
<b>City Hall Parking Lot Improvements</b>	<b>(\$60,000)</b>
<b>ROW Acquisition (Roads and Drainage)</b>	<b>(\$235,000)</b>
<b>Turnberry Drainage Project</b>	<b>(\$100,000)</b>
<b>General Fund Deficit</b>	<b>(\$435,000)</b>
<b>Grant Funds</b>	<b>(\$20,000)</b>
<b>Solid Waste</b>	<b>\$38,070</b>
<b>Fire Fund</b>	<b>\$374</b>
<b>Total Budget Deficit</b>	<b>(\$416,556)</b>



**FY21  
BUDGETED  
CASH  
BALANCE**

	<b>FY20</b>	<b>Proposed FY21</b>
<b>Cash - Beginning Balance</b>	<b>\$6,133,544</b>	<b>\$4,428,621</b>
<b>Transfers In from General Fund</b>	<b>30,400</b>	<b>120,000</b>
<b>Transfers Out to Other Funds</b>	<b>(30,400)</b>	<b>(120,000)</b>
<b>Excess(Deficiency) of Revenue over Expenditures</b>	<b>(1,604,923)</b>	<b>(416,556)</b>
<b>Cash - Ending Balance</b>	<b>\$4,528,621</b>	<b>\$4,112,066</b>
<b>Less 3 Months Operation Expenses</b>	<b>\$1,109,930</b>	<b>\$1,032,063</b>
<b>Less Disaster Contingency</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
<b>Less Restricted Funds - Solid Waste</b>	<b>\$66,230</b>	<b>\$104,300</b>
<b>Less Restricted Funds - Fire Dept</b>	<b>\$22,822</b>	<b>\$23,196</b>
<b>Unrestricted Ending Cash Balance</b>	<b>\$2,329,640</b>	<b>\$1,952,507</b>

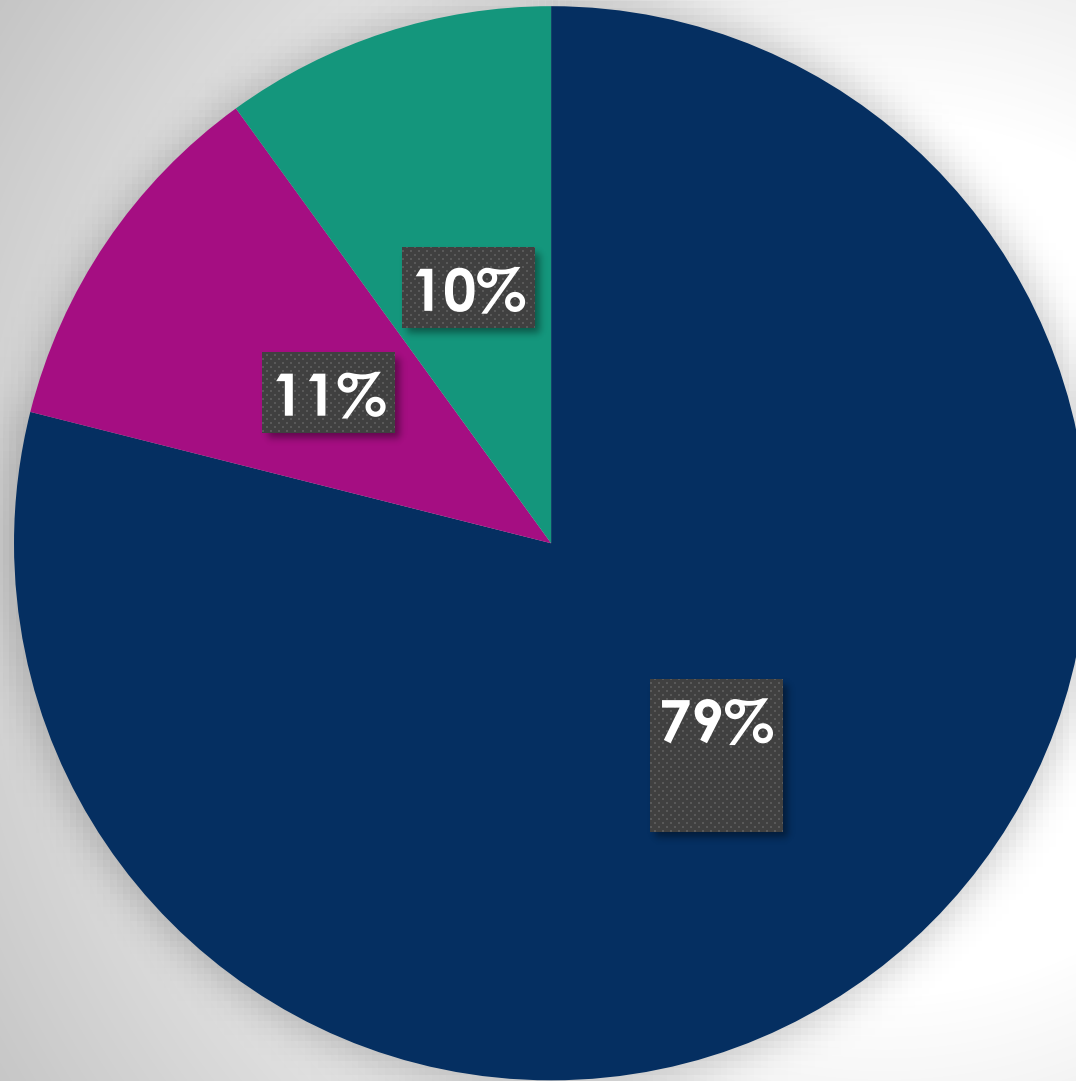


# FY21 REVENUES

Taxation is necessary to meet the annual operating expenses of the City. A rate of 29.50 mills is proposed for FY21. This is a reduction for the FY20 rate of 34.00.

- The estimated total assessed valuation for FY21 is \$109,478,848 vs. FY20 Actual Assessed Valuation \$108,108,802.
- 1 Mill will generate revenue estimated at \$96,000 for FY21; a slight increase over \$95,000 in FY20 as the result of the new growth.
- Sales Tax projections for FY21 is \$708,000; an increase from \$653K in FY20.

# FY21 Revenue

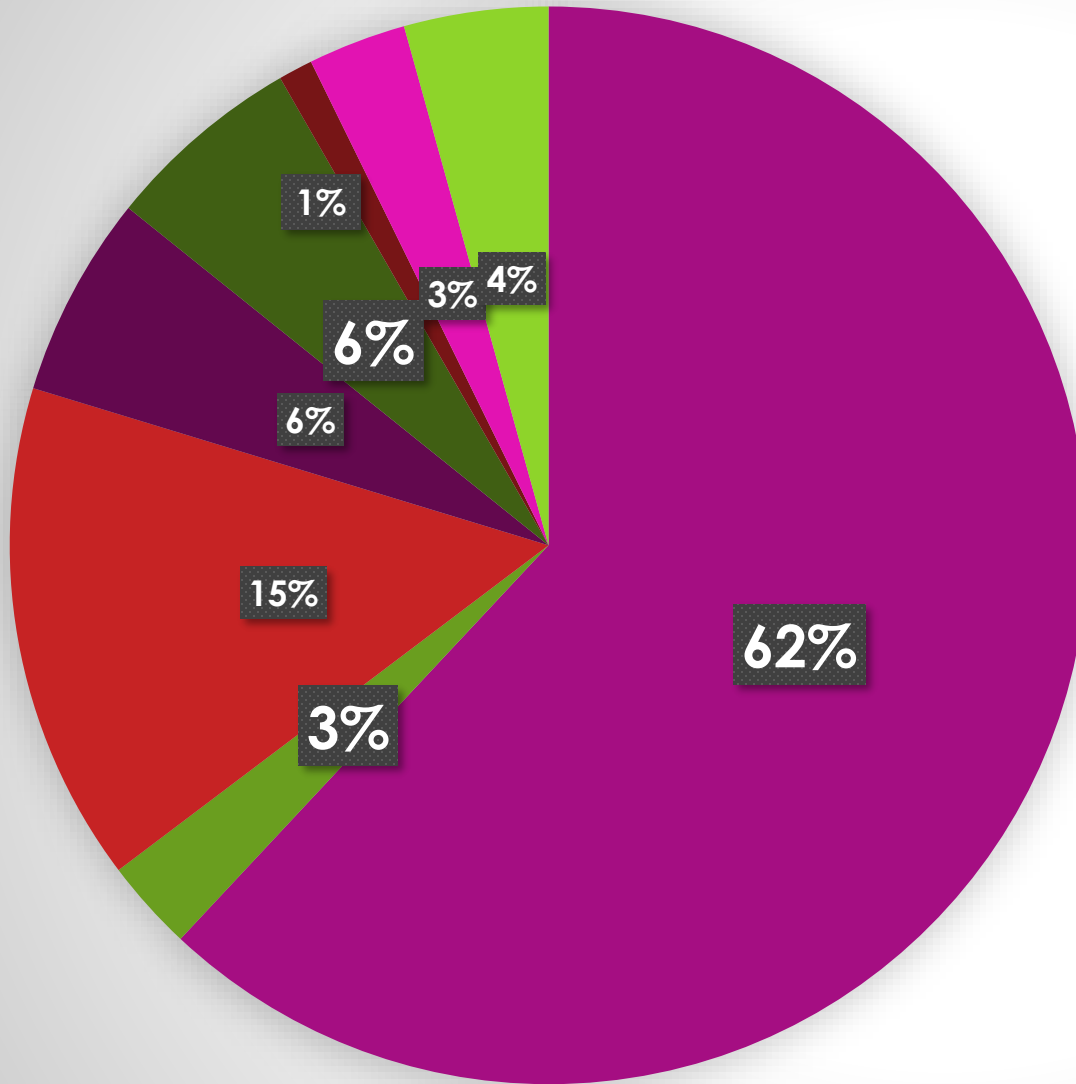


■ Un-restricted Funds 79%  
or \$4,718,198

■ Grants -Restricted 11% or  
\$662,550

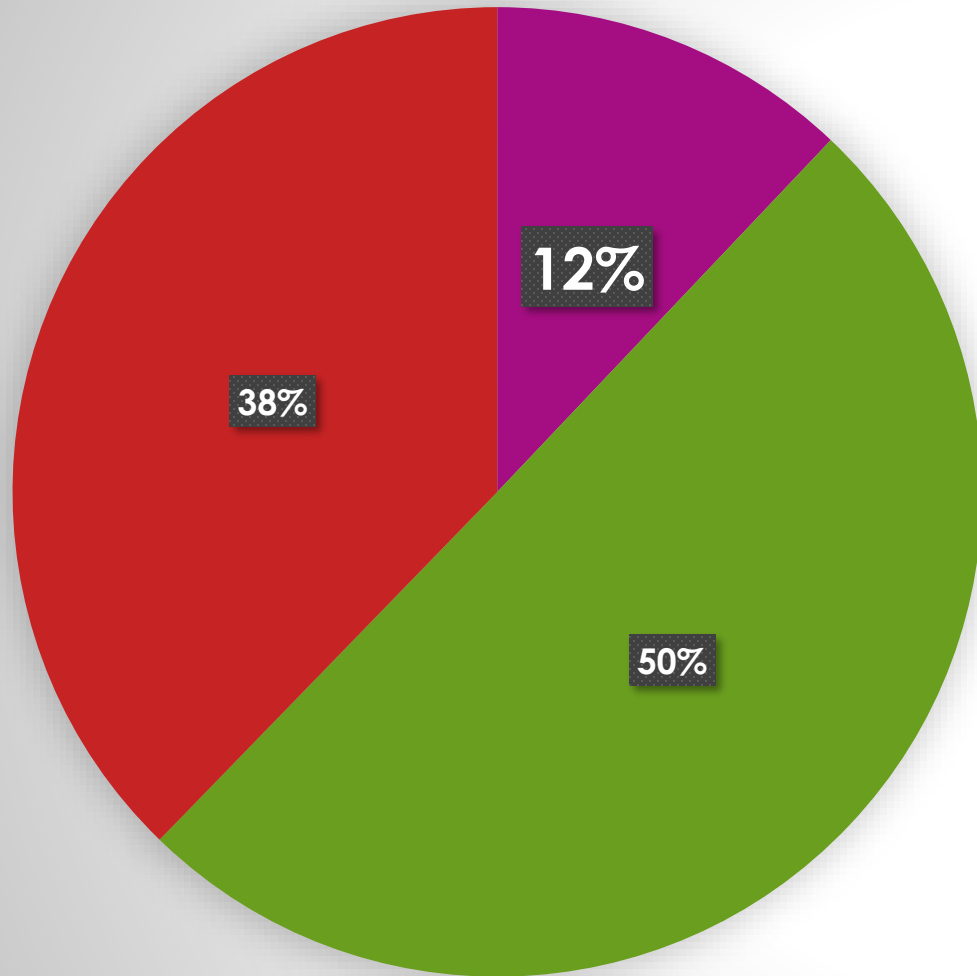
■ Solid Waste/MS  
Infrastructure HB1/Fire  
Department - Restricted  
10% or \$596,702

**TOTAL REVENUE - \$5,977,450**



- General Property/Ad Valorem 62%
- Licenses/Permits 3%
- Sales Tax 15%
- Franchise Tax 6%
- Homestead Reimbursement 6%
- Fines and Forfeitures 1%
- Other Intergovernmental and Miscellaneous 3%
- Road and Bridge 4%

**TOTAL GENERAL FUND REVENUES \$4,718,198**



■ GRPC Montjoy Creek Multi Modal - MDOT  
12% or \$80,000.

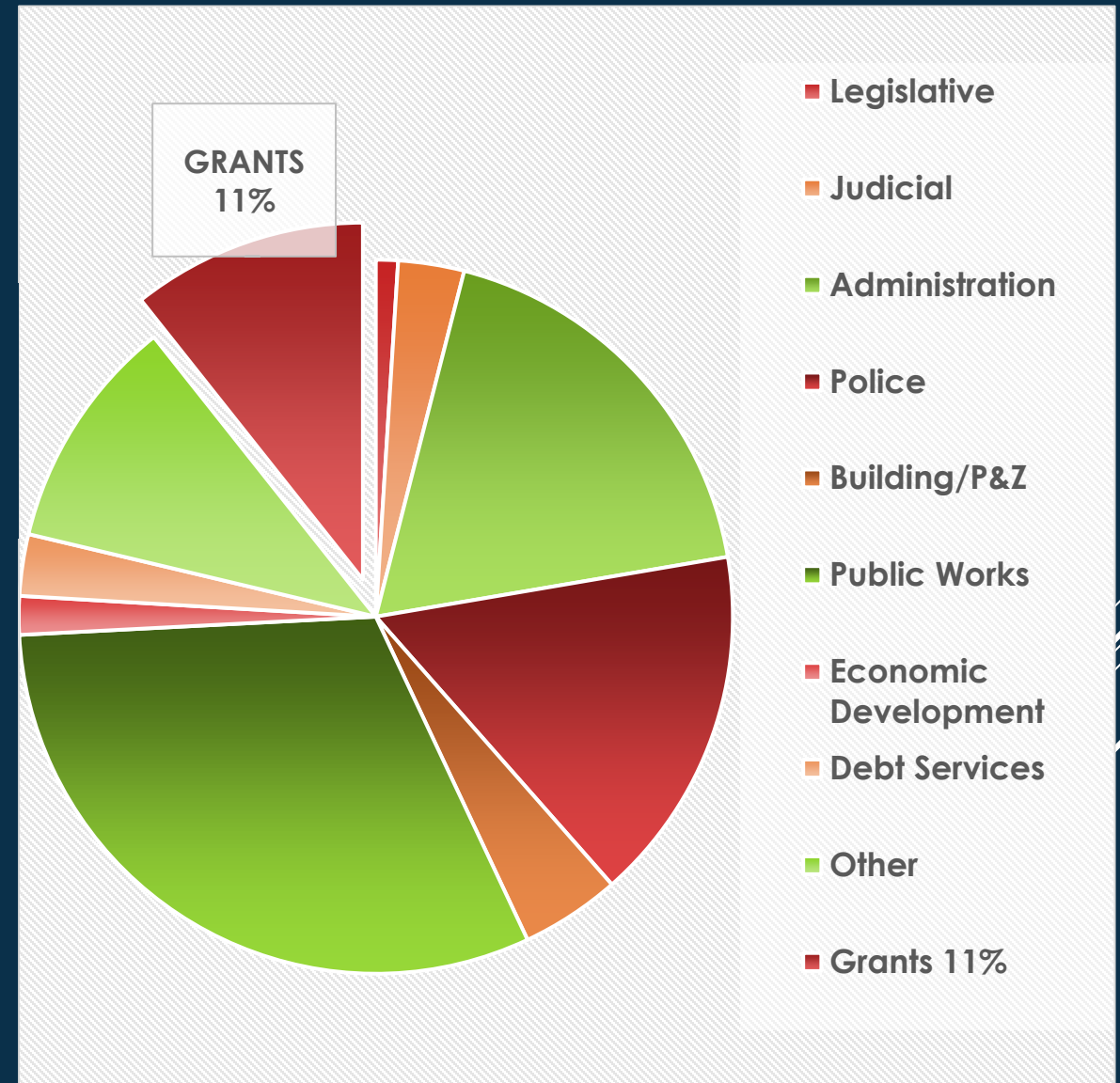
■ Tidelands 19 - Montjoy Creek Erosion  
Improvements - MDMR 50% or \$332,550

■ Tidelands 20 - Montjoy Creek Public Access  
- MDMR 38% or \$250,000.

**TOTAL GRANT REVENUES \$662,550**

- ▶ Montjoy Creek Multi-Modal Trail \$100,000
- ▶ Montjoy Creek Erosion Control \$332,550
- ▶ Montjoy Creek Public Access \$250,000

**TOTAL GRANT EXPENDITURES \$682,550**



**Total FY21 Expenditures \$6,394,006**

# SOLID WASTE FUND

## REVENUE VS. EXPENDITURES PROJECTED FY21

**Total Annual Projected Collections & Other Revenues** **\$535,818**

Annual Collections per Household \$142.00


Monthly Charge from Waste Management Per Household

	Current Fees	Expected 3% Increase	
Collection	\$ 8.38	\$8.63	
Cart Rental	\$ .92	\$ .92	
Bulk Pick-up	\$ <u>.73</u>	\$ <u>.75</u>	
Waste Management Charges	\$10.03	\$10.35	
<b>Total Annual Charge Per Household</b>	<b>\$120.36</b>	<b>\$124.20</b>	
<b>Total Annual Projected Fees</b>			<b>\$497,748</b>

**FY21 PROJECTED ENDING FUND SURPLUS**


**\$38,070**

# FY21 BUDGET INFORMATION

- One Public Works general employee position eliminated
  - A 2% salary expenses increase
  - 10% increase in Property & Liability Insurance premiums
  - 7.5 % increase in Health Insurance premiums
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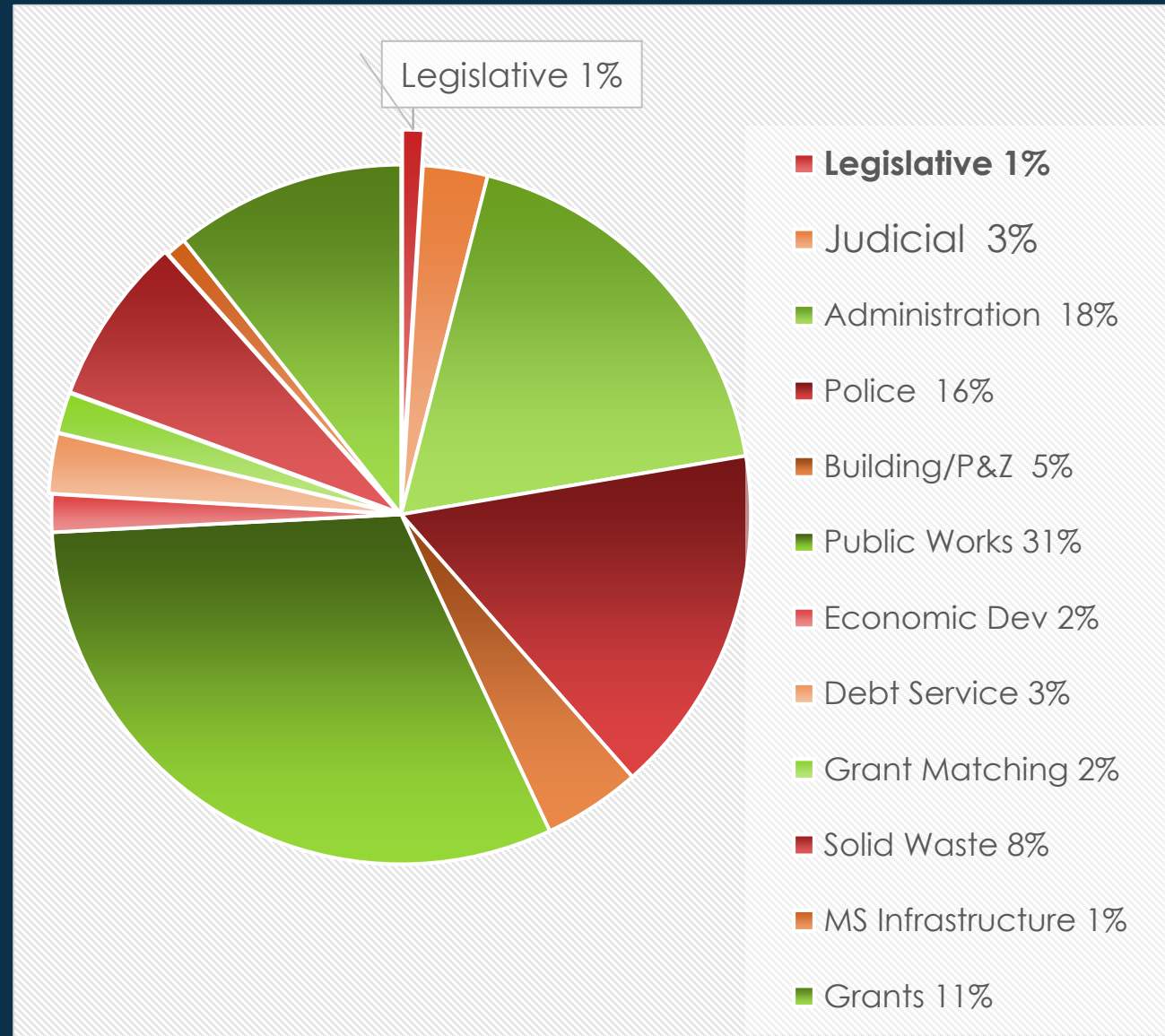


# LEGISLATIVE

- The Mayor and the City Council are the Governing Body for the City.
  - The Mayor and Council are elected and serve 4-year terms.
  - The Mayor and Council perform legislative duties; while administration is assigned to the City Manager.
- 

## Total Budget- \$63,863

- Salaries (no change)
  - Mayor - \$15,000
  - Council - \$5,000
- Travel and Training
- Computers
- Other expenses



## LEGISLATIVE TOTAL PROPOSED BUDGET

# JUDICIAL



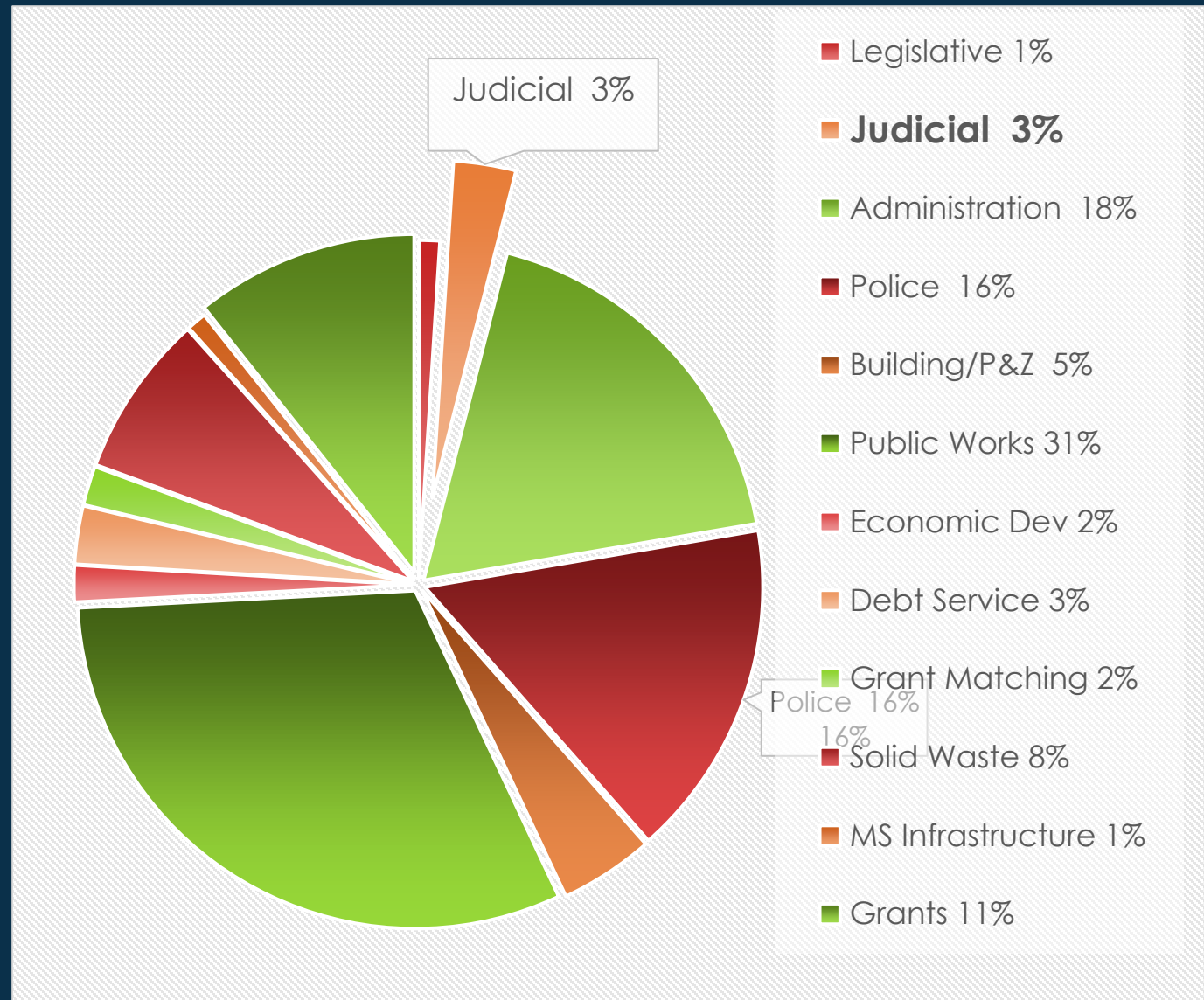
The Department administers the collection of fines and costs imposed by the court

Responsible for preserving and maintaining records of the court

Is the liaison between municipal Judge and the public

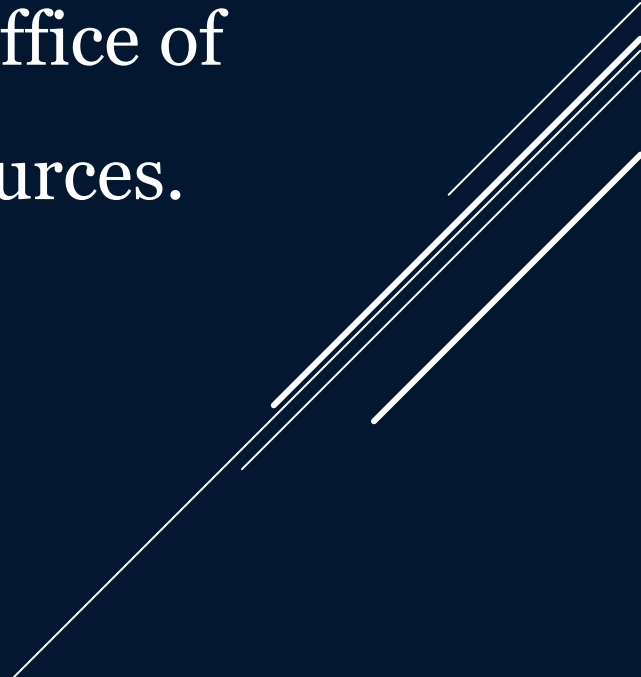
## Total Budget - \$190,963

- 6 Employees
  - Court Clerk
  - Deputy Court Clerk
  - Judge (part-time)
  - Prosecutor (contracted)
  - Assistant Prosecutor (contracted)
  - Public Defender (contracted)



## COURT DEPARTMENT TOTAL PROPOSED BUDGET

# ADMINISTRATION

- The daily operations of the City services are departmentalized under the direction of the City Manager.
  - The administrative function includes City Manager, Office of the City Clerk, Finance Department and Human Resources.
    - ✓ Payroll
    - ✓ Accounts Payable
    - ✓ Purchasing
    - ✓ Daily City Operations
- 

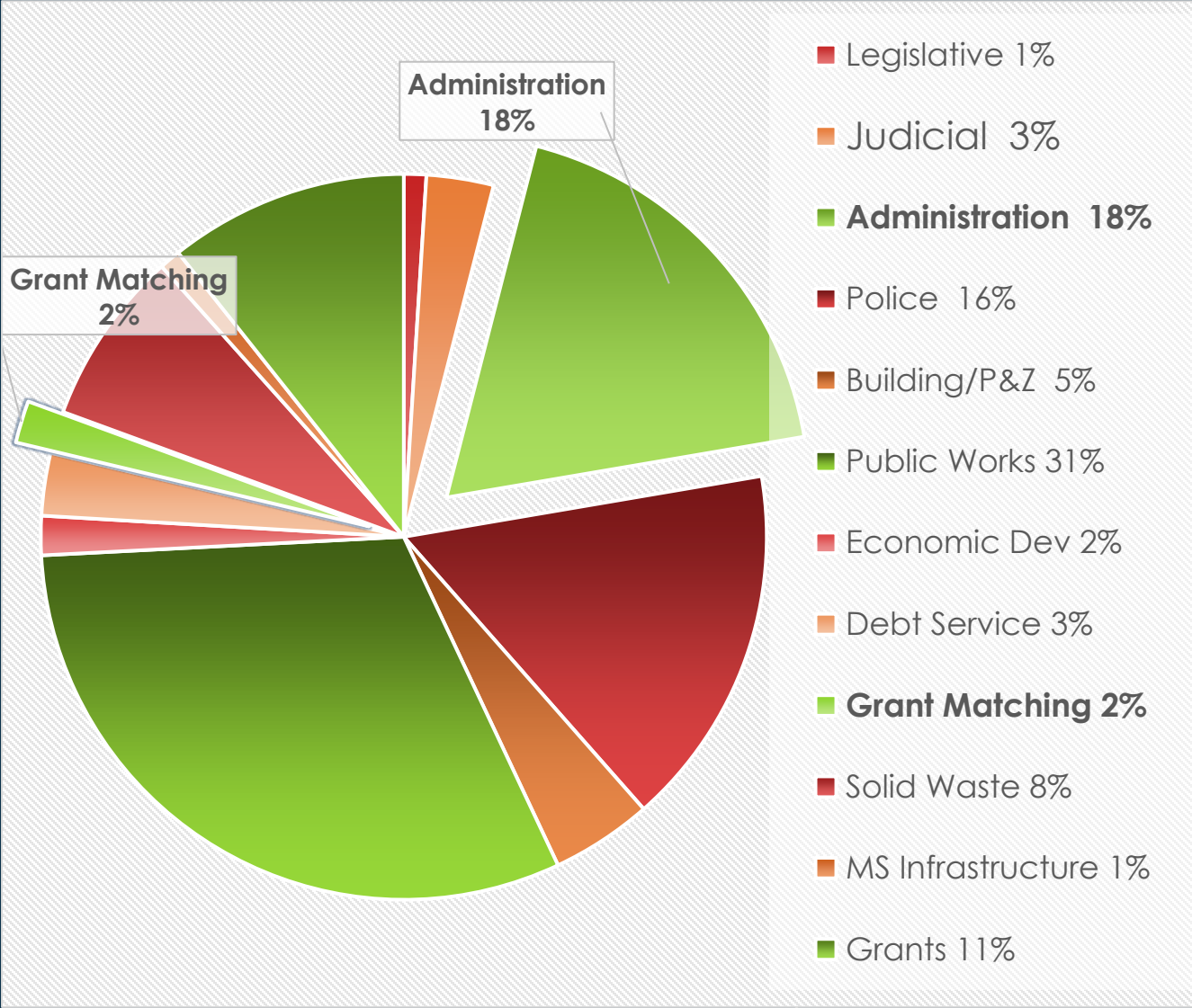
# Total Admin Budget - \$1,172,138

- 7 Employees
  - City Manager
  - Assistant City Manager
  - City Clerk
  - Deputy City Clerk
  - Comptroller
  - Finance Clerk
  - Receptionist

- Legal Fees \$94K
- 25-YR Comprehensive Plan Update \$40K
- Capital Outlay City Hall (ADA Parking) \$60K

# Grant Matching - \$120,000

- Pending Matching Grants \$120K



# ADMINISTRATION DEPARTMENT TOTAL PROPOSED BUDGET

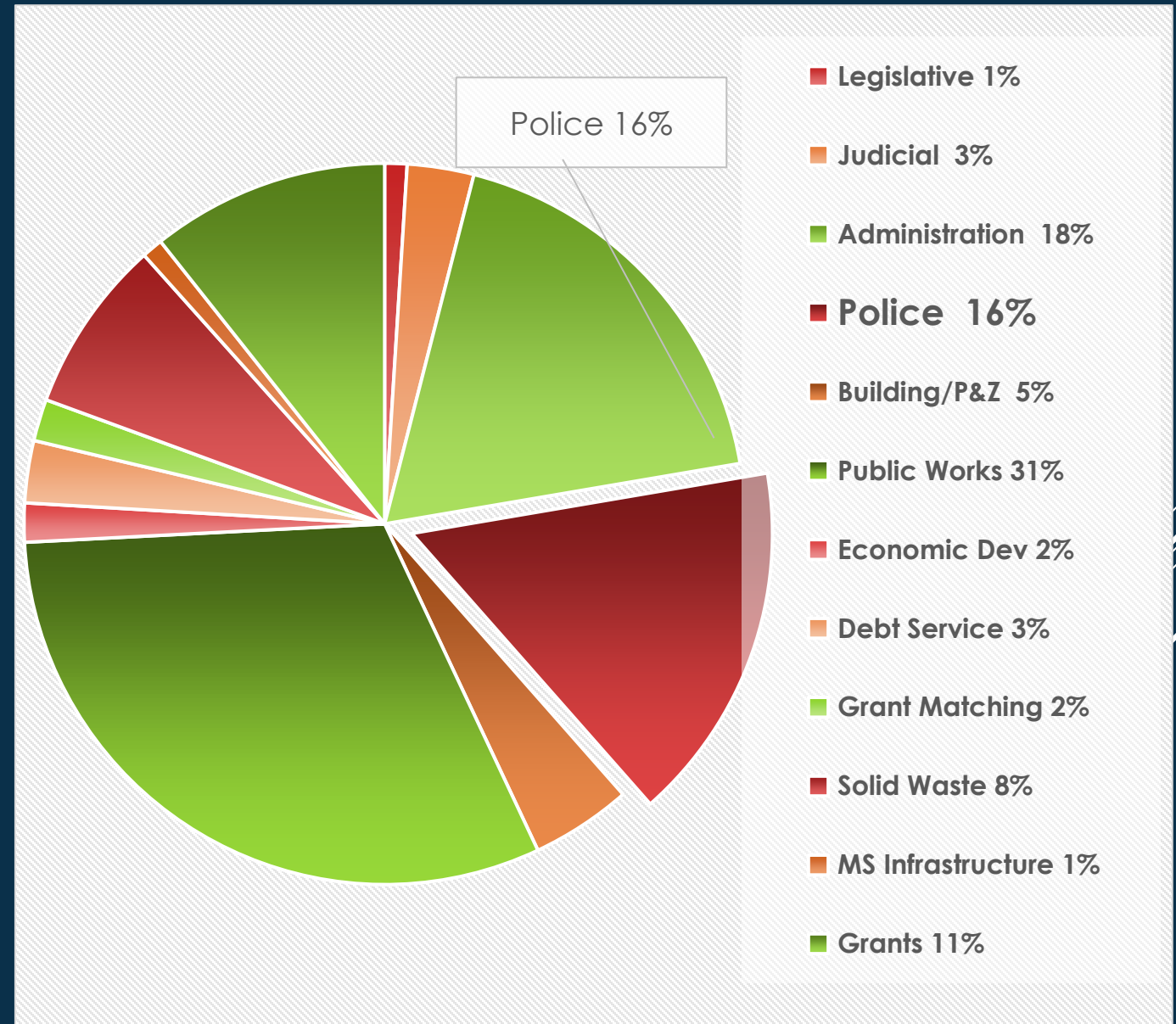
# POLICE DEPARTMENT

- The City of Diamondhead has an Interlocal Agreement with the Hancock County Sherriff's Department to provide personnel to staff our police department.
- This agreement has been in place since July 2012.
- The City is responsible for providing all equipment, while the Sherriff provides the officers.
- Police Department Responses totaled **7,196** for the period October 1, 2019 thru present.
- Our officers provide additional services such as house checks while residents are away, business checks during overnight hours as well provide finger printing services and well-being checks.



# Total Budget - \$1,034,913

- 12 Contracted Officers through Interlocal Agreement with Hancock County:
  - 1 Captain
  - 1 Investigator
  - 10 Officers
  - 1 Administrative Asst. (shared)
- Interlocal Agreement \$814K
- Capital Outlay (2 Police cars) \$78K



## POLICE DEPARTMENT FY21 TOTAL PROPOSED BUDGET



# PLANNING & ZONING

- Duties of the planning and zoning department are carried out by the Building Official and staff
- 7 Volunteer Planning & Zoning Commissioners
- The department receives and processes zoning applications, administers zoning ordinances and ensures zoning compliance within the City of Diamondhead



# BUILDING DEPARTMENT

- Code Enforcement
- Issues Permits
  - Building, electrical, plumbing, mechanical, gas, tree, develop demolition
- Building inspections
- Reviews construction plans for compliance
- Floodplain Management
- Issues business privilege licenses



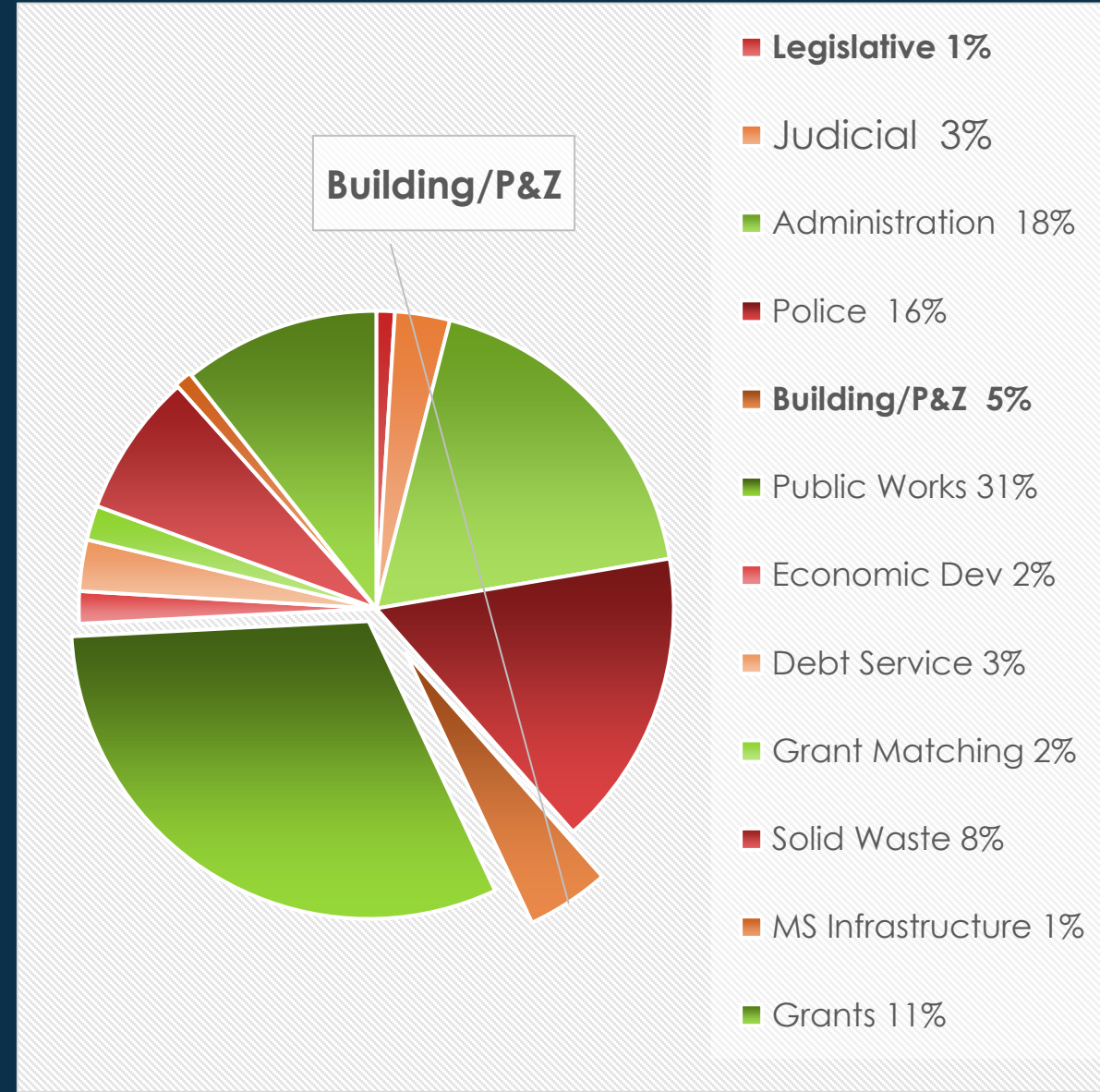
# BUILDING DEPARTMENT ACTIVITY

October 1, 2019 to present:

- ▶ Permits issued - 406
  - 57 new single family residential
- ▶ Inspections – 1,828


# Total Budget - \$288,465

- 3.5 Employees
  - Building Official
  - Building Inspector
  - Building Clerk
  - Code Enforcement (part-time)
- Legal Fees \$35K
- Engineer (plan review) \$20K



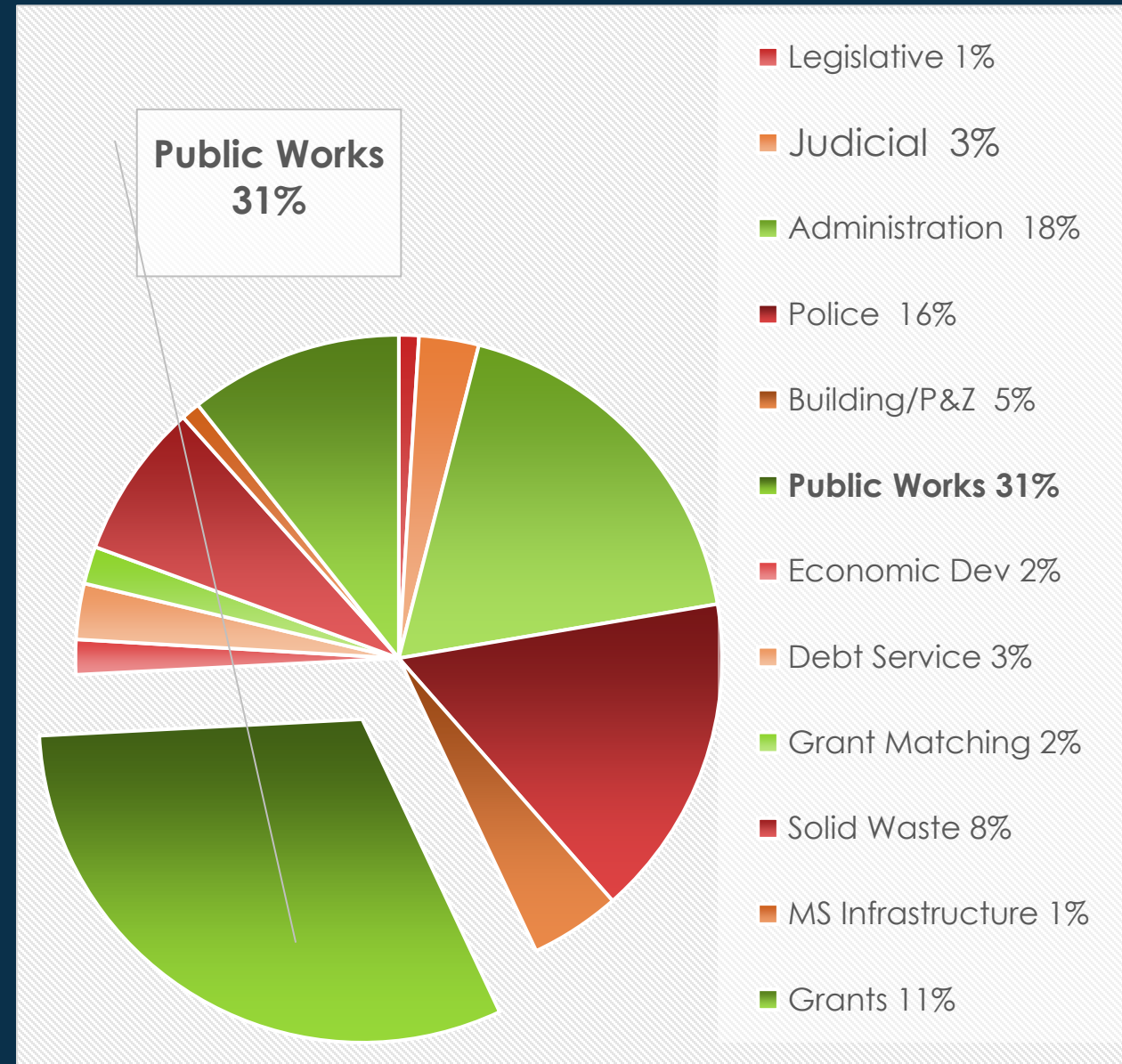
# BUILDING DEPARTMENT TOTAL PROPOSED BUDGET

# PUBLIC WORKS

- The Public Works Department is responsible for the overall appearance of the City, including grass cutting, drainage, streets, signage, litter control and facilitating City-sponsored events.
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# Total Budget - \$1,993,077

- **18 Employees**
  - director (shared position)
  - 2 foremen
  - 1 mechanic
  - 13 workers (Heavy Equipment Operators/General Employee positions).
  - 1 clerk/clerical
- **Streetlights & Irrigation** \$199K
- **Engineer** \$129K
  - Includes \$20K for planning projects
- **Capital Outlay**
  - Paving \$310K
    - Plus \$60K MS Infrastructure Fund
  - Drainage Projects \$160K
  - Land Acquisition for ROW \$235K



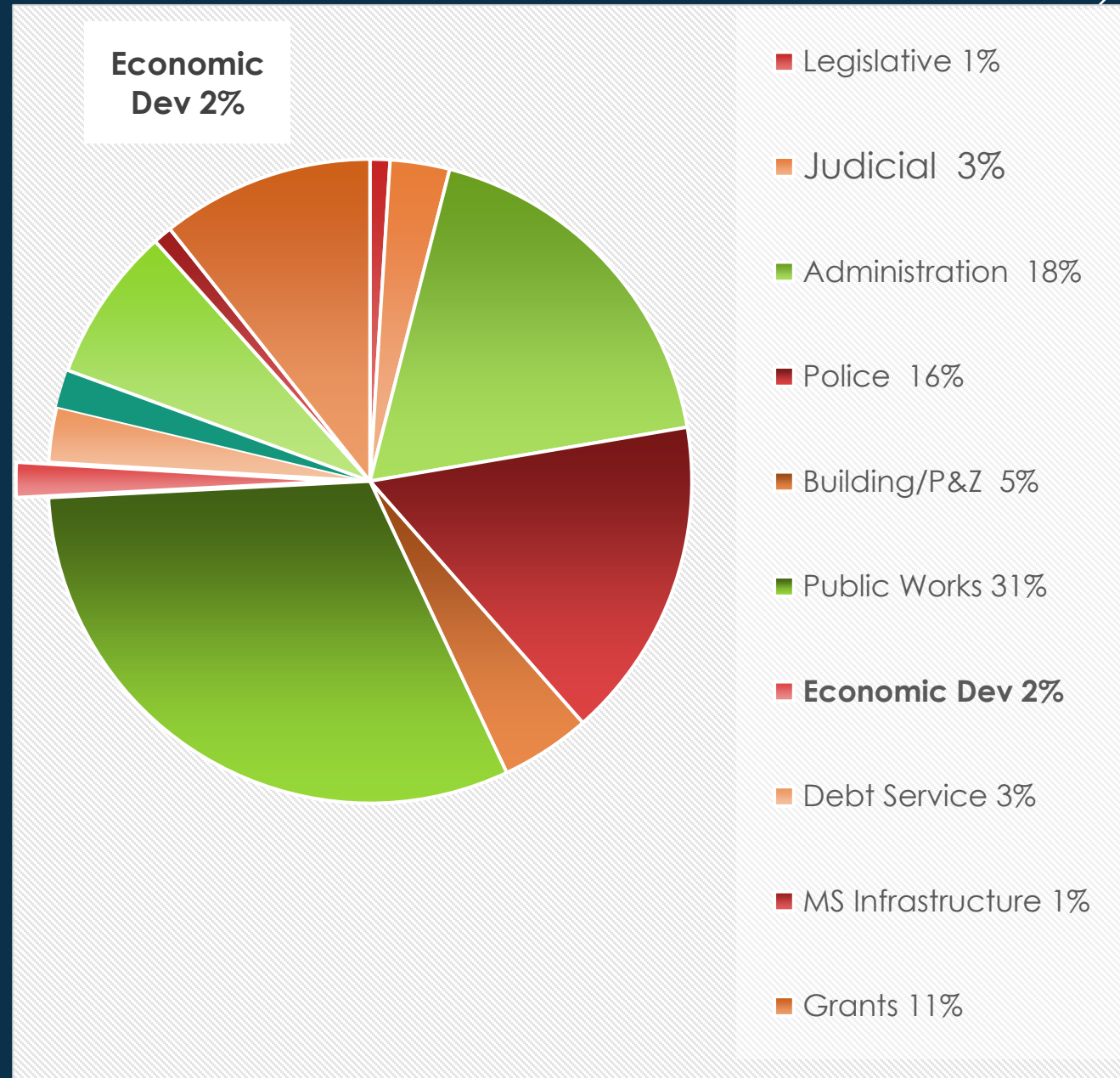
## PUBLIC WORKS FY21 TOTAL PROPOSED BUDGET

# ECONOMIC DEVELOPMENT

Can be defined as a program, group of policies, or set of activities that seeks to improve the economic well-being and quality of life for a community by creating and/or retaining jobs that facilitate growth and provide stable tax base

# Total budget - \$111,650

- No employees
- City Events & Promotions \$51K
- Consulting Fees
  - Lobbyist \$36K
  - Nextsite \$11K
  - SMPDD Grant Writing \$8K
  - Other Grant Writing \$6K
- Focus on developing Town Center



# ECONOMIC DEVELOPMENT TOTAL PROPOSED BUDGET




# CITY SPONSORED EVENTS

- ✓ Annual "Blessing of the Classics"
- ✓ Annual Town Green Christmas Celebration
- ✓ National Night Out
- ✓ Festival & BBQ Competition
- ✓ 3<sup>rd</sup> Saturday with Farmers' Market
- ✓ Kayak Event
- ✓ Mardi Gras Parade
- ✓ Arts and Crafts Fair



# FUNDING APPROPRIATIONS PROPOSED FOR FY20

- American Red Cross - \$500
  - CASA of Hancock County - \$6,196
  - Hancock Sheriff's Summer Youth Camp - \$500
  - East Hancock Library- \$30,000
  - Hancock Human Resource Center - \$2,000
  - Hancock Tourism Bureau - \$1,000
  - Diamondhead SPCA - \$9,600
  - Keep Diamondhead Beautiful - \$3,000
- 

# DEBT SERVICE

Vehicle/Equipment (The First Bank estimate 1 of 5)

Principal Payment \$63,529

Interest Payment \$6,328

City Hall Building (Hancock Bank payment 7 of 15)

Principal Payment \$82,332

Interest Payment \$25,940

**Total Debt Service Payments \$178,129**

# MISSISSIPPI INFRASTRUCTURE MODERNIZATION ACT 2018

2018 Extraordinary Session House Bill 1 – Created a special fund to assist municipalities in paying cost associated with repair, maintenance and/or the construction of roads, streets and bridges, as well as repair, maintenance or improvements to water and sewer infrastructure.

Internet Use Tax proceeds will be distributed to cities based on population and prior year sales tax revenue.

Funds will be distributed to cities in January and July annually.

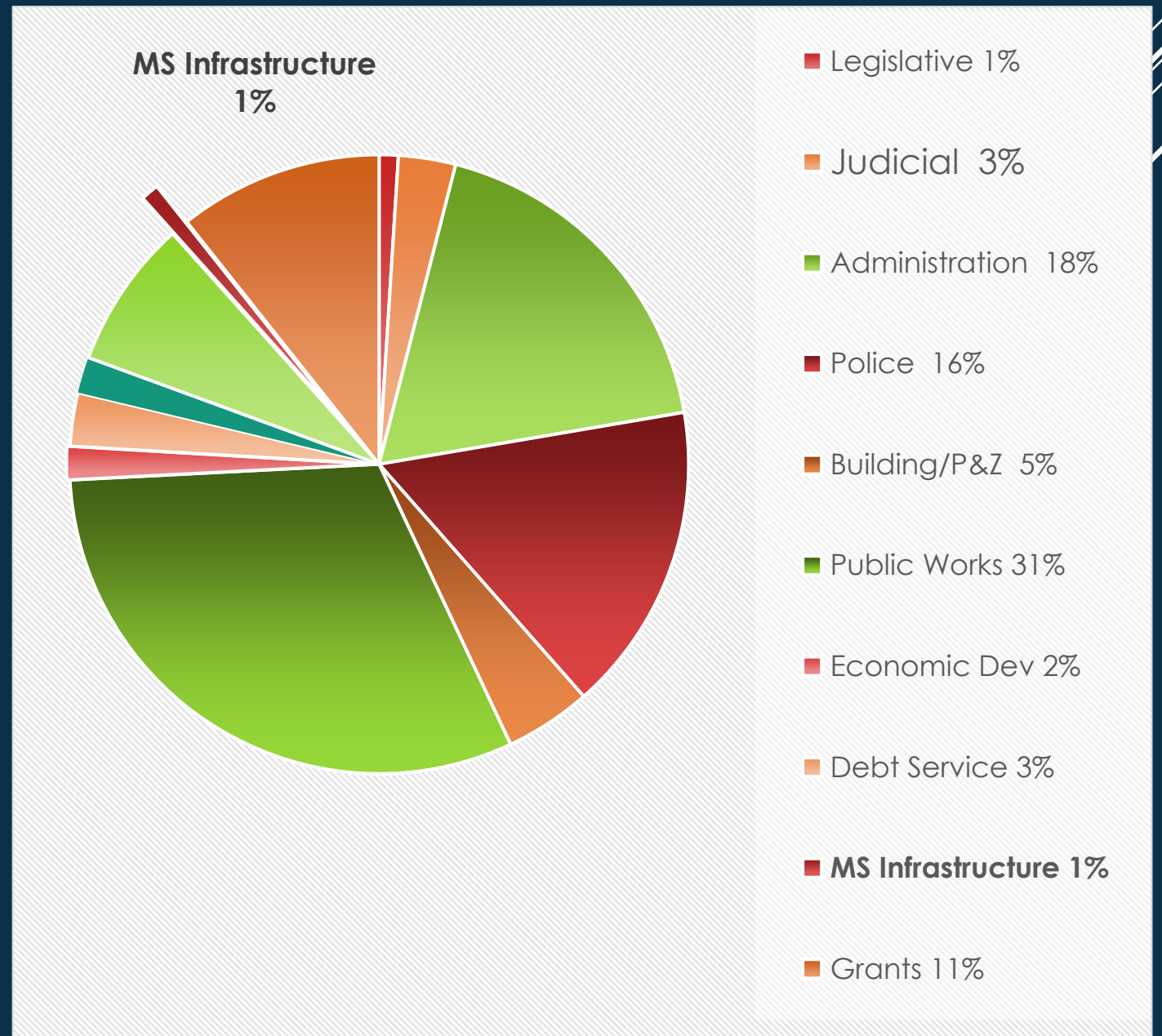
Every city in the State is guaranteed to get a minimum of \$20,000 annually.

Over time, Diamondhead is projected to received an estimated \$175,000 from this new source of revenue.

# Total budget - \$60,510

## ➤ Capital Outlay

- Paving \$60K



# MS INFRASTRUCTURE FY21 TOTAL PROPOSED BUDGET

# FISCAL YEAR 2020 ACCOMPLISHMENTS



Devil's Elbow Dredging Project

# FISCAL YEAR 2020 ACCOMPLISHMENTS



Turnberry Drainage – Remove Weir & Dredge Pond on Cardinal #4

# FISCAL YEAR 2020 ACCOMPLISHMENTS



East Aloha Widening Project



# FISCAL YEAR 2020 ACCOMPLISHMENTS



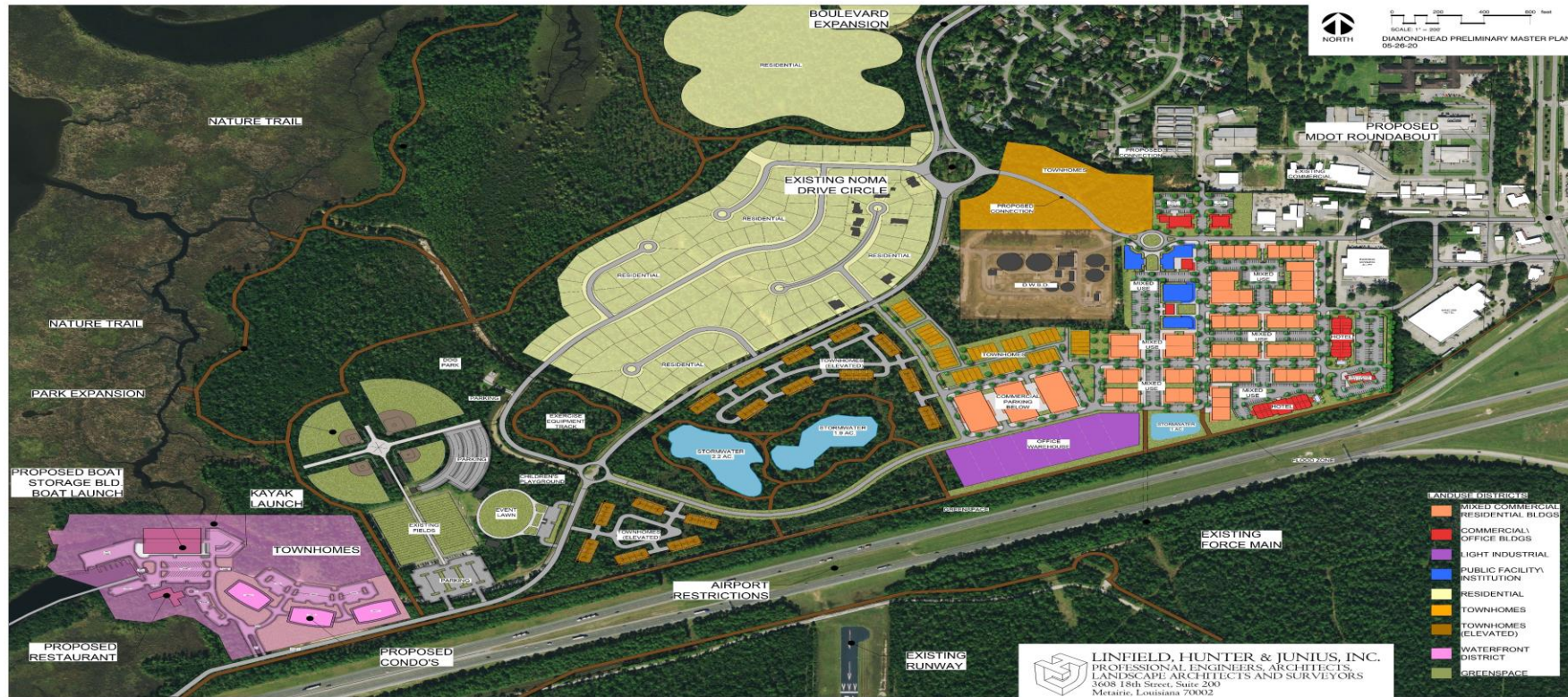
Paving 11 miles of Streets

# FISCAL YEAR 2020 ACCOMPLISHMENTS




Removal of Slabs from Hurricane Katrina

# FISCAL YEAR 2020 ACCOMPLISHMENTS



Master Plan for Town Center District

# FISCAL YEAR 2020 ACCOMPLISHMENTS

- ✓ Subdivision Regulations
  - ✓ Town Center Zoning Codes
  - ✓ New City Website (about to launch)
  - ✓ Diamondhead Festival and BBQ Competition
  - ✓ TIF Redevelopment Plan
  - ✓ Municode Agenda and Minutes Software
- 

# FISCAL YEAR 2020 PROJECTS IN PROGRESS



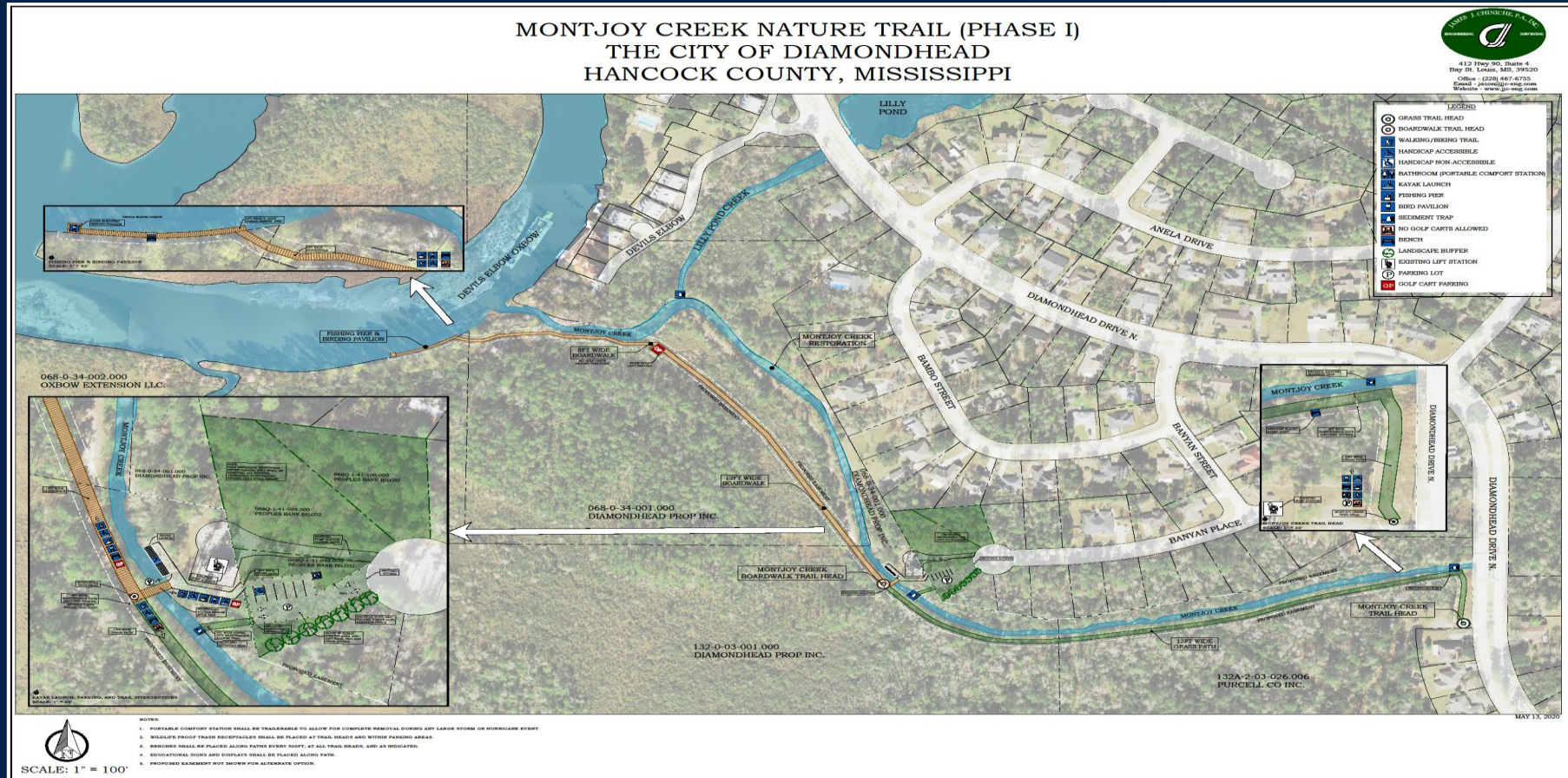
Comprehensive Plan

# FISCAL YEAR 2020 PROJECTS IN PROGRESS



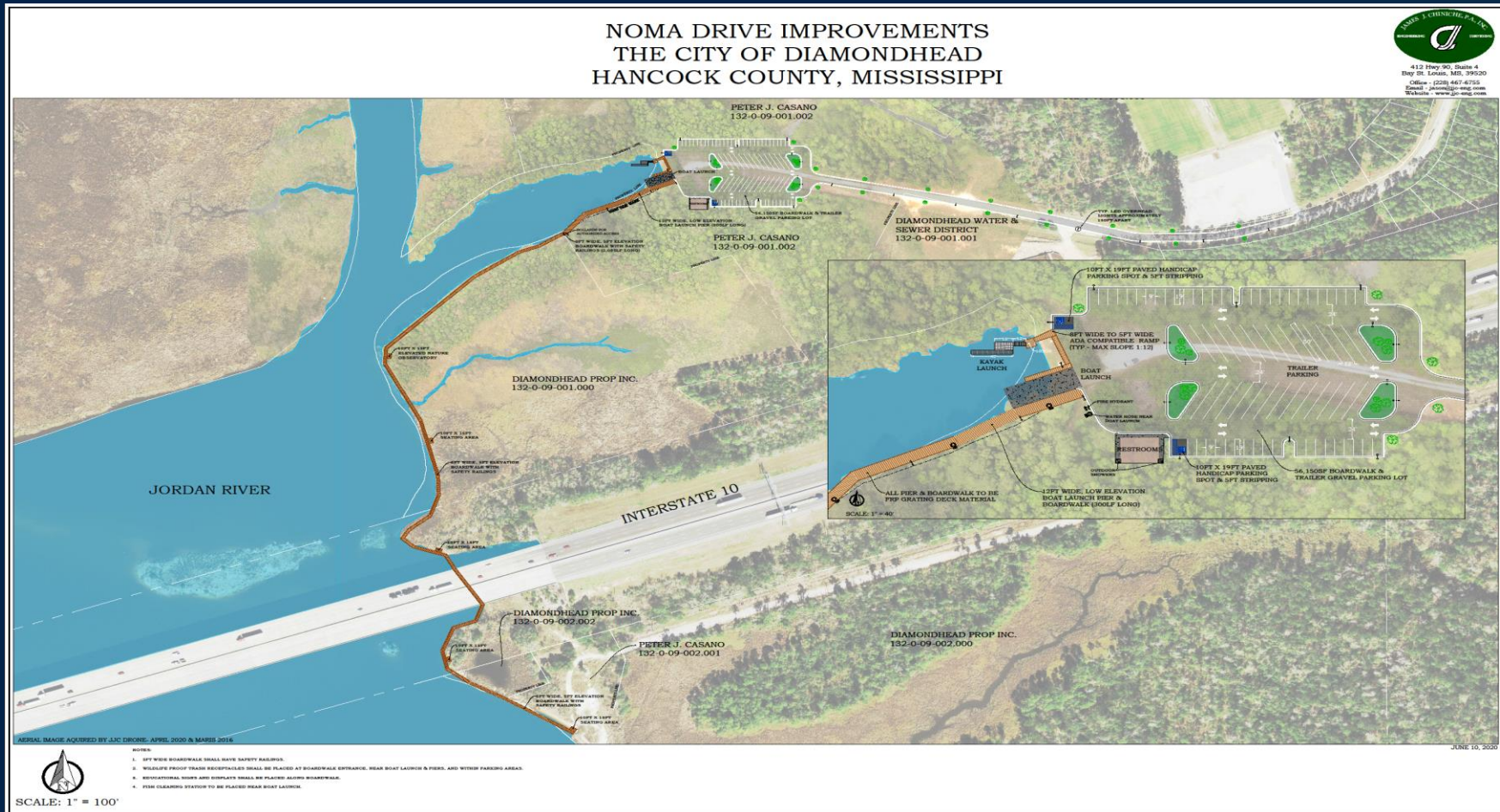
- ✓ East Aloha Drive Improvements

# FISCAL YEAR 2020 PROJECTS IN PROGRESS



✓ Montjoy Creek Improvements


# FISCAL YEAR 2020 PROJECTS IN PROGRESS



✓ Noma Drive Boat Launch and Fishing Pier



# PROJECTS IN PROGRESS

- Commercial area traffic connectivity study (North/South I-10)
  - Turnberry Drive drainage, phase 2
  - Ieke Drainage
  - County Watershed Drainage Projects
  - Consolidated Financial Statements
  - Land Acquisition for drainage and ROW for future roads
  - MDOT - I-10 Exit 16 Improvements
- 



**THANK YOU FOR ATTENDING THE  
FY21 BUDGET HEARING**