



MINUTES
PLANNING AND ZONING COMMISSION
Diamondhead, Mississippi
Diamondhead City Hall Council Chambers
November 19, 2014
5:30 p.m. CST

1. Meeting was called to order by Chairman Norm Parker at 5:30 p.m. CST.
2. Commissioner Hensley recited the State of Purpose.
3. Pledge of Allegiance was led by Commissioner Bice.
4. Chairman Parker called roll- Present: Commissioners Bice, Garrison, Hensley, Parker, Malley, and Miller. Absent: Commissioner Smith.
Also present: City Manager Clovis Reed, Building Official Ronald Jones, City Attorney Derek Cusic, and Minutes Clerk Jeannie Klein.

5. **Approve Minutes.** - Commissioner Malley moved, seconded by Commissioner Garrison, to approve the Minutes of June 24, 2014 as presented.

Ayes: Garrison, Hensley, Parker, Miller and Malley. Nays: None. Absent: Smith.

MOTION CARRIED UNANIMOUSLY

6. **Confirmation of the Agenda** – No adjustments presented.

7. **New Business-**

Case Number 201400256. The Diamondhead Urgent Care represented by James Embry has filed an application requesting a variance from the Sign Ordinance to exceed the maximum copy area of a wall sign. Based on the information provided, the maximum copy area allowed for a wall sign is 41.43 sf. The proposed copy area of the wall sign is 65.87 sf. Therefore, the applicant is requesting a variance to exceed the maximum copy area by 24.44 sf. The property address is 4402 East Aloha Drive Suites 15 & 16. The tax parcel is 131E-1-13-007-000. The property located north of and adjacent to East Aloha Drive and east of and adjacent to Kalani Drive

Case Number 201400256 was introduced by the Chairman for discussion. Commissioner Malley stated for the record the he would recuse himself from any discussion and action involving the case, given he is the general contractor for renovations for the applicant. Commissioner Garrison questioned the legibility of the application and the applicant's failure to respond to electronic communication from Building Official Jones regarding such. Applicant James Embry and William Holmes, contractor for the signage, appeared before the Commission to participate in the discussion. Discussions continued with questions from Commissioner Garrison as to how the copy area was calculated absent proposed dimensions, how Mr. Holmes determined the

placement of the signage and finally the details of installation method. Building Official Jones stated for the record he was confident with his calculations of the proposed 65.87 sf. copy area and had no objections with the variance as requested and presented. Commissioner Miller questioned the installation method and signage construction in addition to confirmation of placement as to avoid encroachment upon neighboring businesses. Commission Miller stated in his opinion the proposed signage to be aesthetically pleasing and properly sized for the facility. Commissioner Hensley confirmed with the contractor the proposed signage and measurements will appear as presented in the photographs provided.

Chairman Parker called for public comments on the matter. Regina Parker requested to view the photographs giving her approval. Eric Quibodeaux questioned Commissioner Garrison about his dislike with the process.

With no further comments presented, Commission Garrison moved to table Case Number 201400256 Sign Variance application of The Diamondhead Urgent Care represented by James Embry based on insufficient information. Chairman Parker called for a second.

MOTION DIED FOR LACK OF SECOND

Commission Miller moved, seconded by Commission Bice, to grant a variance of the Sign Ordinance in the matter of Case Number 201400256 - The Diamondhead Urgent Care represented by James Embry to exceed the maximum copy area of a wall sign by 24.44 sf. with proposed signage copy area of 65.87 sf. The property address is 4402 East Aloha Drive Suites 15 & 16. The tax parcel is 131E-1-13-007-000. The property located north of and adjacent to East Aloha Drive and east of and adjacent to Kalani Drive

Ayes: Bice, Hensley, Parker, and Miller. Nays: Garrison. Absent: Smith.

Recused: Malley

MOTION CARRIED

8. Unfinished Business – None

9. Open Public Comments to Non-Agenda Items – A group residents came forward to address the Commission with concerns of a rumored re-zoning request on Noma Drive for an apartment complex development. Each expressing opposition to such development, the residents of the Oaks Subdivision asked for assurance from the Commission that proper notification would provided prior to approval of such request. Building Official Jones outlined the rezoning process. The residents addressing the Commission were as follows;

Reid Parker

Louis Fuchs

Regina Parker

Bob Harko

Eric Quibodeaux

Neil Mayor

10. Commissioner's Comments – None

11. Communications / Announcements –

SET DATES MEETING DATES, APPLICATION AND AGENDA DEADLINES FOR 2015 MEETINGS OF THE PLANNING AND ZONING COMMISSION.

Commissioner Miller moved, seconded by Commission Hensley, to approve as follows the 2015 Planning and Zoning schedule of meeting dates and application and agenda deadlines:

ALL MEETINGS BEGIN AT 5:30 P.M. CST

<u>MEETING DATE</u>	<u>*APPLICATION DEADLINE</u>	<u>**AGENDA DEADLINE</u>
January 27, 2015	December 19, 2014	January 13, 2015
February 24, 2015	January 16, 2015	February 10, 2015
March 24, 2015	February 17, 2015	March 10, 2015
April 28, 2015	March 20, 2015	April 14, 2015
May 26, 2015	April 17, 2015	May 12, 2015
June 23, 2015	May 15, 2015	June 9, 2015
July 28, 2015	June 19, 2015	July 14, 2015
August 25, 2015	July 17, 2015	August 11, 2015
September 22, 2015	August 14, 2015	September 8, 2015
October 27, 2015	September 18, 2015	October 13, 2015
November 18, 2015	October 9, 2015	November 3, 2015
December 16, 2015	November 6, 2015	December 1, 2015

** APPLICATION DEADLINE IS SUBMISSION OF THE COMPLETE APPLICATION TO BE HEARD AT THE FOLLOWING MONTH'S COMMISSION MEETING. DEADLINE FOR SUBMISSION IS 5:00 P.M. CST ON THE DATE SPECIFIED ABOVE.

*DEADLINE FOR AGENDA REQUESTS IS 12 NOON ON THE DATE SPECIFIED ABOVE.

Ayes: Bice, Hensley, Parker, Miller and Malley. Abstain: Garrison. Absent: Smith.

MOTION CARRIED

12. Adjourn - Commissioner Malley moved, seconded by Commissioner Miller, to adjourn at approximately 6:35 p.m. CST. The motion carried unanimously.

Norman Parker, Chairman
Planning & Zoning
City of Diamondhead, MS